

Board of Selectmen
March 18, 2019
Selectmen's Meeting Minutes

Present: Select Board Members Present – Ed Haskell & George Bonfiglio
Selectman Bob Berti Excused Absence
Town Administrator - Joe Chivell

6:30 PM Meeting opened by Selectman Ed Haskell.
Payroll and accounts payable checks reviewed for signature.

6:35 PM Police Chief, Brett Miller, met with the Board to give the Police Department update. The prior two weeks stats were provided to the Board along with the April schedule. Chief Miller confirmed obtaining youth size bicycle helmets that can be handed out to local children that may need a helmet.

Miller reported that the part-time officer advertisement date had closed. Miller stated he received one applicant and will start a background investigation as time allows.

Chief Miller reported the request to attend the NHPSTC FTO Training Course had been denied by the academy, this will be the third time his request has been denied. Miller stated there is still an opening in the FTO Course being offered in Dover with a cost of \$600.00. This cost would deplete his training budget for the year. Selectman, George Bonfiglio, asked Town Administrator, Joe Chivell, if there were funds available anywhere else in the budget. Chivell stated that every department has their budgets set and it would not be fair to take from one budget to give to another unless it is an emergency. This early in the budget year it is unknown if there will be any major changes to alter any departments' budget. It was determined that the chief will wait for the new NHPSTC training calendar to come out in in April and apply through the academy again.

Chief Miller asked if the Board would need to sign off on the purchase of the radar speed sign. Town Administrator, Joe Chivell, indicated that it was an approved purchase by vote at the Town Meeting, when Chief Miller finalizes the unit that is being purchased, he just needs to forward the sales agreement to the Selectmen's office to be reviewed before purchase.

Chief Miller stated it was his understanding that the Risk Assessment for the Police Department was complete and asked about its status. Town Administrator, Joe Chivell, stated that the Board wanted to have a chance to review the document and would then set up a meeting to discuss it with the Chief. Chief Miller asked if a copy was available for his review. Chivell stated it would be after the Board

members had a chance to review and discuss the document.

6:50 PM

Town Administrator Report:

- PAF's of salary adjustments, as voted on and accepted at the Annual Town Meeting, were reviewed and signed by the Board.
- PAF vacation request was reviewed and signed by the Board.
- NH DRA form MS 232, reporting the funding approved at the Annual Town Meeting, was reviewed and signed by the Board.
- The agreement with Certified Computer Solutions was made available for review. The funding for this agreement was approved at the Annual Town Meeting. The Board signed the agreement.
- EMS Director, Dan Medaglia, submitted a purchase agreement for the purchase of a ZOLL Heart Monitor. The funding for the purchase of this unit was approved at the Annual Town Meeting. The Board approved and signed the purchase agreement.
- Road Agent, Nick Coursey, submitted a list of roads that will be posted for weight limits during the spring mud season. The posted roads are: East Rumney Road, Buffalo Road, between Sand Hill and the Rumney/Wentworth town line, and Cross Road. The Board approved these roads being posted.
- Town Treasurer, Janet Sherburne, submitted a request to have Maggie Brox appointed as the Deputy Town Treasurer. The Board approved the request and signed the appointment form.
- Inventory forms have been mailed.
- A draft letter in response to Ellsworth not continuing with the Fire and EMS emergency contracts was reviewed. The Board authorized the Town Administrator to sign the letter and requested that the Fire Chief and the EMS Director also sign the letter.
- The bank loan process will be started for the funds approved for the purchase of the backhoe.
- The Town Administrator will meet with the EMS Director, Fire Chief, and Road Agent to determine the purchases and invoicing of the heart monitor, air packs and the backhoe.
- The EMS Advisory Committee will be meeting Tuesday March 19th.
- The Town Safety Committee will be meeting Wednesday, March 20th at the Rumney Highway Garage.

7:40 PM

Selectman, Ed Haskell, made a motion to adjourn the meeting. Selectman, George Bonfiglio, seconded the motion. There was no discussion on the motion. The Motion passed 2-0.

Sincerely submitted,

Joe Chivell
Town Administrator

Up-coming events:

March 26 st	Planning Board Meeting
April 1 st	Selectmen's Meeting with Public Forum
April 3 rd	Town Clerk / Tax Collector Office Closed
April 8 th	Fire Commission Meeting
April 10 th	Conservation Commission Meeting
April 15 th	Selectmen's Meeting