

**Board of Selectmen
August 6, 2018
Selectmen's Meeting Minutes**

Present: Select Board Members Present – Robert Berti, Ed Haskell, George Bonfiglio
Administrative Assistant - Joe Chivell

6:30 PM Meeting opened by Selectman, Robert Berti.
Payroll and accounts payable checks reviewed for signature.

6:30 PM Chief Miller Police Department update;
Calls for service report for the past three weeks was handed out, totaling 87 calls for service. Chief Miller reported that traffic activity was slower, but it is expected to pick up the next few weeks.

Chief Miller clarified the number used to identify the number of parking ticket issued by handing out a spread sheet showing: 2 warnings and 4 parking tickets were issued, and 2 parking complaints were received.

Selectman, Bob Berti, asked who placed the rocks near the Transfer Station to keep vehicles from parking there? Chief Miller stated it was his idea and Road Agent, Nick Coursey, put the rocks in place. Miller stated he also placed a sign in the area to call the Forest Service if anyone had a complaint about the lack of safe parking spaces.

Chief Miller reported that schedules will be adjusted so that Old Home Day, August 11th, will have coverage but this change will not impact overtime.

The Stinson Lake 5K will be August 25th. One detail officer will be used and billed to the Stinson Lake Association, so no cost to the town.

The 2010 cruiser is in the shop with an ongoing issue, thought to be a vacuum leak.

Chief Miller stated that he has completed the pre-employment background check for Gary Robinson, candidate for part-time police officer. Chief Miller asked to have authority to hire Robinson prior to mid-August, allowing him time to submit the departments request to have Robinson certified based on prior training and experience. There was a brief discussion about allowing the board to review the background packet.

6:55 PM Selectman, Bob Berti, made a motion to enter non-public session under RSA 91-A:3,II (a). Selectman, Ed Haskell, seconded the motion. There was no additional discussion. Motion passed 3-0.

7:15 PM Selectman, Bob Berti, made a motion to leave non-public session and return to public session. Selectman, Ed Haskell, seconded the motion. There was no

additional discussion. The motion passed 3-0.

Selectman, Bob Berti, made a motion to seal the nonpublic minutes indefinitely because if divulged the information is likely to adversely affect the reputation of a person other than a member of this Board. The motion was seconded by selectman, George Bonfiglio. There was no additional discussion. The motion passed 3-0.

Selectman, George Bonfiglio, made a motion to authorize the hire of Gary Robinson as a part-time police officer on the conditions that Robinson; Pass the physical agility test at NHPSTC within 6 months, obtain certification from NHPSTC within 6 months, complete a 1-year probation period as outline in the Rumney Police Department Rules and Regulations, pass the FTO period as outlined the Rumney Police Department Rules and Regulations. Selectman, Bob Berti, seconded the motion. There was no additional discussion. The motion passed 3-0.

Administrative Assistant, Joe Chivell, asked Chief Miller if he had completed a policy covering the response to complaints at the location formally known at the Rumney Swimming Hole. During the July 2, 2018, Selectmen's Meeting there was a discussion concerning this area being posted for "No Trespassing" by the owners. Following the discussion Chief Miller stated he would create a policy covering the response to complaints. Chief Miller stated he did not create a written policy but has discussed it with the patrol officers and they all understand how to respond if there is a complaint.

7:30 PM The Board invited EMS Director, Dan Medaglia, to the meeting and asked for an update of the EMS Service.

Medaglia reported that the EMS squad has one new member and one member that is leaving. The member leaving lived out of the area and was not considered active. The day time response is still sparse due to members work schedules. Medaglia stated that response of certified EMS personnel would still be sparse with current fire department members if the two departments were to merge.

On the topic of merging, Medaglia reported that the fire commissioners and EMS have been discussing a merger of the two departments. Selectman, Bob Berti, stated that the Board of Selectmen have oversight of EMS, not the fire commissioners nor the fire chief. Selectman, Ed Haskell, stated that no such merger can happen unless it is voted upon at the annual Town Meeting. Selectman, Bob Berti, stated the two department should and need to work together, but oversight of EMS is still by the Board of Selectmen.

Selectman, Bob Berti, asked about the condition of the ambulance and equipment. Medaglia stated the ambulance is running better than it has for a long time. He stated there is an issue with the heart monitor. Medaglia indicated that going

forward the service would need a new or refurbished heart monitor. A new monitor is approximately \$35,000.00, a refurbished monitor would be between \$22,000.00 and \$28,000.00. Medaglia stated the quotes to fix the old monitor show that it not worth the expense. There was a brief discussion about different makes of heart monitors and the EMS Equipment Capital Reserve. There was no decision made during the meeting.

The Board feels that as the EMS program moves forward its efficiency needs to be evaluated. Each year between the capital reserve funds and the operation budget the Rumney EMS budget is over \$30,000.00. In addition to that the Town budget is approximately \$30,000.00, to cover a contract with the Town of Plymouth for ambulance response and transportation. The Board wanted it to be very clear, the issue is not the Rumney EMS personnel it is the Rumney EMS ability to respond effectively and on a regular, timely and efficient manner.

7:50 PM A travel trailer had been taken under a tax deed had been placed out to bid. This was the third attempt to sell the trailer since the town had taken for past due taxes. The trailer would have to be removed from the New England Fellowship Campground or the new owner would have had to make arrangements to rent the site the camper was parked on. A single sealed bid was submitted. The bid was submitted by Barry Pierce for the amount of \$20.00. The Board agreed to accept the bid. Barry Pierce will be contacted to arrange the transfer of the property.

7:55 PM Administrative Assistant Report:

- Town Clerk / Tax Collector, Paulette Bowers, submitted a request to take an unpaid leave of absence to address a family matter. Selectman, George Bonfiglio, made a motion to grant Town Clerk / Tax Collector, Paulette Bowers, the requested twelve week leave of absence. During that time Deputy Town Clerk / Tax Collector, Lila Williams, will fill in as the Interim Town Clerk / Tax Collector. Selectman, Ed Haskell, seconded the motion. There was no further discussion. The motion passed 3-0.
- Vacation request for Road Agent, Nick Coursey, was approved.
- At the request of the Board, Myles Sinclair, was contacted to inquire if he would be interested in completing the Rumney side of the Rumney/Groton perambulation. Sinclair was not sure he could represent both towns for the perambulation. The Board did not see this as a conflict and would like additional follow up completed with Mr. Sinclair.
- Old Home Day meeting minutes were made available for review. Old Home Day is the weekend of August 10th.
- The brick walkway leading to the Town Common, being worked on by the Rumney Highway Department, has been completed to the extent possible using the bricks that were available. The Common looks good for Old Home Day weekend.
- The 90-day letter of notice of tax sale had been sent to the prior owner of 470 Rumney Route 25 on July 2, 2018 via certified mail. The mail was

signed for by the prior owner. An agreement with St. Jean Auctioneers had been reviewed at a prior meeting. The Board agreed to accept and sign the agreement to hire St. Jean Auctioneers to handle the tax deed auction.

- Signs have been ordered to post: “No Parking” on Buffalo Road, Children at Play on the west end of Old Route 25, Children at Play on the west end of Buffalo Road, and Traffic Entering/Exiting on the east end of School Street.
- Current Use application for 07-10-14 was reviewed and signed.
- Information concerning Kane County, Utah v. US Class Action was updated. This class action states the US government is under paying their PILT to communities that have US Forest land within their boundaries. The Board agreed to enter the Class Action and authorized Administrative Assistant, Joe Chivell, to sign necessary documents and to be the point of contact for this action.

8:15 PM New Business:

- The Board reviewed and signed septic system designed for 12-09-05 and 02-03-15.
- As a start to address the boiler needs at the Depot Street Fire Station Scott Gates, of Tram Biomass, visited the building and will provide an assessment of how their system would work to heat the station. More information will be provided.
- One of the two heating oil tanks in the basement of the Historical Society Building is leaking. Pemi Fuels can pump out the oil and remove the tank. The Board authorized the work to be completed.
- Selectman, Bob Berti, spoke of the job tasks and job title of the town’s administrative assistant. Berti stated that many years ago the position was created to assist the Boards of Selectmen with their duties. He feels that over the years the job has evolved and is much more involve today than it was years ago. Berti feels that the job being done now reflects more of what a Town Administrator is recognized as doing. The title doesn’t change the authority of the Board or the person filling the role of the administrator. Berti does think the job being done should have the appropriate title. Selectman, Ed Haskell, made a motion to change the job title of Administrative Assistant to Town Administrator. Selectman, George Bonfiglio seconded the motion. There was no further discussion on the motion. The motion passed 3-0.
- 8:30 PM Selectman, Bob Berti, made a motion to enter nonpublic session under RSA 91-A:3, II (c). Selectman, Ed Haskell, seconded the motion. There was no discussion on the motion. The motion passed 3-0.
- 9:05 PM Selectman, Ed Haskell, made a motion to return to public session. Selectman, George Bonfiglio, seconded the motion. The motion passed 3-0. Selectman, Ed Haskell, made a motion to seal the nonpublic minutes indefinitely because if divulged the information is likely to adversely affect the reputation of a person other than a member of this

Board. The motion was seconded by selectman, George Bonfiglio. There was no additional discussion. The motion passed 3-0.

9:07 Old Business:

- The Selectmen's Office will be closed August 8th, 9th & 10th.

Sincerely submitted,

Joe Chivell
Town Administrator

Up-coming events

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| Selectmen's Office Closed | August 8, 9 & 10, 2018 |
| Old Home Day | August 10, 2018 |
| Fire Commissioners Meeting | August 13, 2018 |
| Selectmen's Meeting | August 20, 2018 |
| Planning Board Meeting | August 28, 2018 |