

**Town of Rumney
Board of Selectmen
December 4, 2017
Selectmen's Meeting Minutes**

Present: Select Board Members Present - Robert Berti, George Bonfiglio
- Excused Absence - Ed Haskell
Administrative Assistant - Joe Chivell

6:30 PM Meeting opened by Selectman, Robert Berti.
Payroll and accounts payable checks reviewed for signature.

6:40 PM Administrative Assistant Report –

- Tom Wallace, Rumney Historical Society, is planning to put together a time capsule next year. Wallace inquired if the Board; was ok with the concept of a time capsule, if there was anything the Board would recommend placing in the capsule, and if the Board would approve the capsule be placed in the vault of the Byron Merrill Library. The Board supported the concept and placement of the time capsule. Suggestions of items to place in the time capsule were; Town Report for both 2017 and 2018, a copy of the January 1, 2018 Manchester Union Leader, and a copy of week one of the 2018 Record Enterprise.
- Road Agent, Nick Coursey, asked if the Board would review the “Overtime pay” Town Policy. The policy in place requires employees “work” forty hours in a pay week before overtime pay is paid. Hours worked do not include vacation time, personal time, and compensatory time. The Board, at this time, are not in favor of changing the definition of “time worked”. The Board would take under consideration a change to the Holiday Pay Policy to address the issue if the Highway Department ended up working on a recognized town holiday.
- A list of proposed 2018 Board of Selectmen Meeting Dates was given out for review at the November 20, 2017 meeting. After the dates were reviewed, the Board agreed on the proposed dates.
- Tax Collector, Paulette Bowers, reported that approximately 57% of the 2017 Part 2 Taxes have been paid, to date.
- Intent to Cut notice for Map 5 Lot 0303 was reviewed and signed.
- The November Activity Report for the Rumney Fire Department was reviewed.
- The insurance claim for the parts stolen from the Highway Department Grader was reviewed.
- During the October 30, 2017 storm, a large branch fell onto the property owned by Mark and Louise Foote. The tree that the branch fell from is between Highland North Cemetery and the Foote property. Highland North Cemetery was surveyed December 1996 by Roy Sabourn. Following the November 20, 2017 Board Meeting Sabourn was asked to determine where the property line

ran as it related to the tree that the branch fell from. Sabourn visited the site and was able to determine that the tree in question was a property line tree. According to Sabourn, if the property line was drawn 2/3's of the tree would be on the Foote Property and 1/3 of the tree would be of the Highland North Cemetery property. With that the branch that fell on the Foote property originated from the Foote property. The Board asked that a letter to the affect be sent to Mark and Louise Foote. The Board stated that in Mark and Louise Foote wanted the tree removed, they could contact the Cemetery Trustees about a shared cost tree removal project.

- The November 20, 2017 Select Board Meeting Minutes were reviewed. Selectman, George Bonfiglio, made a motion to accept the minutes. Selectman, Bob Berti, seconded the motion. There was no discussion on the motion. The motion passed 2-0.
- The 2018 Upper Valley Humane Society contract was reviewed. The cost of their services remained the same as in 2017. The Board agreed to sign the contract.

7:00 PM Public Forum – There was no one in attendance for the Public Forum Administrative Assistant, Joe Chivell, asked to speak during this time. Chivell commented on how the role of Town Treasurer has changed, becoming more involved in day to day interaction with the Administrative Assistant and the Town Clerk / Tax Collector. Changes the Treasurer deals with include; “one check” car registration requires daily electronic transfers and tracking, on-line banking requires daily on-line access, and basic reporting requirements have become much more involved. Chivell asked if the Board would support a Warrant Article changing the Treasurers position from being a one-year elected term to an appointed position. The Board agreed that the position is much more involved and information sensitive. They would support a Warrant Article, that if passed would take effect in 2019.

7:15 PM Budget Review – Budget Advisory members present: Tim Lewis and Roger Daniels.

Highway Department – Presented by Nick Coursey, Road Agent. The Road Improvement line item was discussed, \$75,000.00 is the requested amount. Combining the requested amount, encumbering unused funding for the 2017 “Road Improvement” and Highway Block Funds, it was determined that Old Route 25, starting at the west end of Old Route 25 and working towards the area of 729 Old Route 25, culverts be repaired and the road paved. Depending on the 2018 asphalt prices it is possible Swainsboro Road could be paved at the same time.

Nick Coursey requested that the “Telephone” line item be increased to allow for a stipend to be paid towards his cellphone. Selectman, Bob Berti, voiced his concern about the lack of cell coverage. Selectman, George Bonfiglio, wants to see real numbers of times Coursey using his cellphone in connection to his Road

Agent position.

Capital Reserve versus equipment lease was discussed as it relates to Highway Department Equipment. When several pieces of equipment are in need to be replaced at the same time, the capital reserve fund may not be adequate to cover the costs. No decisions were needed on this topic, it was just a discussion for the future.

8:00 PM Planning Board – No one was present to represent the Planning Board Budget or Capital Improvement Plan. The Selectmen and Budget Advisory members reviewed the CIP print out as relates to Capital Reserve funding.

8:15 PM General Government Buildings – Presented by Administrative Assistant, Joe Chivell.

- Recapping the Fire Department: Heat and Electric level funded from 2017. Building Maintenance increased from \$2,500.00 to \$5,000.00 to cover possible furnace issues, mowing and clean up.
- Old Town Hall to be level funded from 2017
- Tax Deeded Property to be level funded from 2017
- Town Office: Heat and Electric level funding from 2017. Custodial services increase by \$200.00. Building Maintenance increase by \$7,000. The increase would cover the addition of an exterior door to the main entry way. This would create an airlock to help with the heating and cooling of the building. During the winter, each time the front door is opened cold air blows directly into the front hallway and Tax Collectors window. In the fall, leaves blow into the front hallway when the door is opened. The increase of funds would also be used to re-finish the front entryway and paint the front hallway.
- Level funding was requested by the Highway Department.
- Level funding was requested by the Transfer Station.

Capital Reserve funding was briefly discussed. The Planning Board was not at the meeting to present the Capital Improvement Plan that works hand in hand with the Capital Reserve.

That concluded the Budget review for this meeting. Budget review will begin again during the December 18, 2017, Selectmen's meeting.

8:40 PM Police Chief, Brett Miller, met with the Board to discuss the engine issue with the Select Board. The 2010 Ford Cruiser was towed to Meredith Ford when the motor stopped working. Meredith Ford reports that to correct the issue it would require a replacement motor. Following a discussion of options, it was determined to have the cruiser taken to another garage for a second opinion. Both Selectmen, Robert Berti and George Bonfiglio, felt that if a new engine was put into the cruiser the cruiser it should be run for an additional year and reviewed for replace in 2019 budget season.

9:15 PM There was no New Business nor was there any Old Business to discuss.
Selectman, George Bonfiglio, made a motion to adjourn the meeting. Selectman,
Robert Berti, seconded the motion. There was no discussion on the motion. The
motion passed 2-0.

Sincerely submitted,

Joe Chivell
Administrative Assistant
Town of Rumney

Up-coming events

12/11 Fire Commissioners Meeting
12/18 Select Board Meeting
12/25 Christmas – Town Office Closed
12/26 Planning Board Meeting
01/01 New Year’s Day – Town Office Closed
01/08 Select Board Meeting with Public Forum
01/08 Fire Commissioners Meeting
01/22 Select Board Meeting