

**Town of Rumney  
Board of Selectmen  
December 5, 2016  
Selectmen's Meeting Minutes**

Present: Select Board Members-Ed Haskell, Mark Andrew  
Administrative Assistant, Joe Chivell

Excused absence: Dan Kimble

**5:30 PM** Meeting called to order-

FY 2017 Budget proposals continued with members of the Budget Advisory committee. Advisory members present: Bob Berti, Roger Daniels and Tim Lewis. Members were given updated accounts payable printouts and the requested fuel / heating oil usage for the past three years.

**Cemetery** – Cemetery Trustee, Kathy Sobetzer, presented the budget request. The maintenance line is the same as last year. Sobetzer was asked how this past mowing season worked out. She indicated that with limited people mowing, it works better and limited the complaints. The Trustees did receive one complaint. The complaint stemmed from the Depot Street Cemetery and was during the cleanup. Leaves were just blown to the edges of the cemetery and not removed. Overall the Cemetery budget request was down \$1,315.00. Selectmen, Mark Andrew, stated that the Planning Board CIP recommends that the Capital Reserve amount be increased from \$5,000.00 to \$8,000.00. Sobetzer asked that it be kept at the requested \$5,000.00 for at least the 2017 budget year.

Kathy Sobetzer asked to speak to the Board concerning her experience with the CIP process with the Planning Board. Sobetzer started by explaining she was scheduled to meet with the Planning Board on August 30, 2016, at 7:45 PM. She arrived at 7:40 PM and noticed that the department head that had been scheduled to go before her was still waiting for his turn. Sobetzer finally met with the Planning Board at 8:30 PM. She was not given a reason why the meetings were delayed, nor was there any sign that the Planning Board was meeting with anyone other than the Planning Board members themselves.

Sobetzer then explained that she was questioned by the Planning Board Chairman, Jerry Thibodeau on prior expenditures and repairs, rather than future budgeting plans. It is Sobetzer's understanding that the reason for the Planning Board's CIP process is to assist in long term budget planning. Sobetzer was very upset with the Planning Board's treatment of the towns' department heads. In the case of the Cemetery Trustees, they are volunteers and give their time to the town year around. Just this year the Cemetery Trustees updated the Rules & Regulations for the first time since 1985. They keep the maps in good condition, save money and oversee the summer maintenance and burials. Sobtezer feels the Planning Board

was very inconsiderate of people's time and never wants to go back to meet with the Planning Board for CIP again.

The Selectmen told Kathy Sobetzer they appreciate the Trustees efforts and time they put into caring for the cemeteries and hope they continue their good work.

**Planning Board** – Planning Board Clerk, Diana Graves-Kindell, presented the budget request. Adjustments to the budget reflected a \$25.00 increase. There were no questions on the proposed budget.

**Old Home Day** – Committee member, Diana Graves-Kindell, presented the budget request. The committee requested a budget of \$10,000.00 for FY 2017. The increase is to expand the programs since 2017 is Rumney's 250<sup>th</sup> year celebration. Some of the events include a larger fireworks display, a large parade, additional events throughout the year. \$1,000.00 is targeted for advertising. There are several fund-raising efforts, including sales of buttons, calendars, and specialized front plants commemorating Rumney's 250<sup>th</sup>.

Diana Graves-Kindell gave an update on the gazebo placement vote. To date the vote is 147 to place the gazebo on the Main Street end. There are 133 votes to place it on the Water Street end.

**Fire Department** – Commissioner Terri French, Fire Chief David Coursey, and Fire Department secretary Diana Graves-Kindell, presented the budget request. The Water Supply line showed a requested increase of \$500.00, to \$1,000.00. This line goes towards work/repairs in hydrants. After discussion, the line was reduced to \$500.00 and a plan to use the Water Supply Capital Reserve to complete any planned work. Chief Coursey indicated he plans to work on the hydrant, near the Rumney Veterinary, on Quincy Road and the hydrant at French's Pond. Quincy Road hydrant work would use funds in the capital reserve (see warrant article). Work on the hydrant at French's Pond would be funded by funds received from the Groton Wind Farm.

Clarification was requested on Fire Stipend versus Fire Fighter Detail. Fire Stipend is paid to the volunteers covering issues in Rumney. Fire Fighter Detail are for calls to contracted towns. Members are not paid twice for one call. The telephone line was increase by \$200.00, the increase reflects the coverage of the Fire Chief's cell phone. Protective clothing was increased \$1,500.00. The increase is to cover outfitting new members.

The Fire Department's requesting two warrant articles. One warrant article asks to raise and appropriate \$8,000.00, \$4,000.00 from capital reserve and \$4000.00 raised by taxes, to complete hydrant work. The second warrant article asks to raise and appropriate \$4000.00 for SBA equipment, the \$4000.00 to be withdrawn from the capital reserve.

**7:00 PM Public Forum** –

Scott Knapp, Utility Arborist, for the NH Electric Co-op asked to speak with the Board. Knapp reports that the NH Electric Co-op has contracted Asplundh Tree Service to cut along the right of way on East Rumney Road. Tree work will start sometime next week and run through February.

**7:15 PM** Tom Wallace – The new bulletin board on the Historical Society Building will be unveiled on January 7, 2017, at 10:30 AM. A reception will follow at the Byron Merrill Library and the Historical Society will be opened. The unveiling will be part of the Rumney 250<sup>th</sup> Celebration. Wallace reports that the Record Enterprise will have an article covering the unveiling. An invitation will go out to Rumney Department members.

**7:30 PM** – Janice Mulherin – Rumney Facility Committee, met with the Board to discuss the final version of the committee's recommendations. During the process members visited the Historical Society Building, the Fire Department, and the Town Office Building. They also met with staff that work in those buildings. Facility committee members also reviewed documents from the Department of Labor, Primex, and the prior energy report. The recommendation that the Facility Committee came to is to place a 30X40 addition onto the Depot Street Fire Station. A 20X30 section to be used by the fire department and move the police department into a 20X30 section, developing a Safety Building. The area of the Town Office Building vacated by the police department then could be used to address the space needs issue in that building. The committee projected the cost of the addition to be \$150,000.00. This amount does not necessarily reflect the cost of completely equipping the addition or completing any remodeling of the Town Office Building. The recommended timing to address this project is 2021, the year after the Library Note is paid off. Additionally, if \$35, 000.00 is placed in the Town Facilities Improvement Capital Reserve each year, funding would be available to complete this project.

The Board asked Janice Mulherin to keep the Facility Committee together and possibly meet twice a year to keep the needs of the town and conditions of the buildings up to date.

**7:55 PM** – Administrative Assistant Report

- Checks for payroll and accounts payable were reviewed and signed
- Dan Kimble submitted his resignation for the Board of Selectmen. Selectman, Mark Andrew, made a motion to regretfully accept Dan Kimble's resignation. Chairman, Ed Haskell, seconded the motion. No discussion of the resignation. Motion passed 2-0
- Discussion to offer the open position to Bob Berti, until the March 2017 elections. Mr. Berti has been a selectman in the past, he has been, and still is, a member of the Budget Advisory Committee. It was felt that with his background he could easily step into the position. Selectman, Mark Andrew, made a motion to offer the vacant Selectman's position

to Bob Berti until the March 2017 elections. Chairman, Ed Haskell, seconded the motion. No further discussion. Motion passed 2-0.

- Review of November 21, 2016 Selectmen's Meeting minutes. Chairman, Ed Haskell, made a motion to accept the November 21, 2016 meeting minutes as corrected. Selectmen, Mark Andrew, seconded the motion. No further discussion, motion passed 2-0.
- The Board authorized Administrative Assistant, Joe Chivell, to contact the town's attorney with questions on moving forward on Tax Deed properties.
- The Board authorized the continuation of Code Enforcement inspections.
- The first Monday of January 2017 is a Town Holiday. The Board opted to meet January 9 and January 23, 2017.
- The Board signed the NH-DRA Equalization Certification form.
- PAF-Request for vacation was approved.
- Administrative Assistant, Joe Chivell, gave an up-date of corrective actions taken by town departments, to address issues reported during the onsite inspection. Each department was requested to submit an action plan by December 5, 2016:
  - Town Office Building – Eyewash station corrected, fire extinguisher company contacted regarding missed items
  - Transfer Station - Lockout/Tagout system put into place, Lockout/Tagout policy issued to staff and posted, Lockout/Tagout policy training given to staff, trip and fall hazards corrected, signs for traffic flow put into place, high visibility vests are on order, port-a-toilet company contacted to add hand sanitizer to port-a-toilet. Copies of actions taken along with photographs were submitted for the DOL file.
  - Highway Department – Portable fuel containers replaced as required, drill press anchored to the floor, eyewash station corrected, toe board added to the mezzanine, CO detectors were installed, side storage area cleaned, items requiring safety straps have been strapped to the wall. Corrections were noted and dated on the inspection report given to Road Agent Frank Simpson.
  - Library – Copy of the boiler certificate was located, MSDS sheets were printed and file and an eyewash station was installed.
  - Depot Street Fire Station – CO detectors were purchased, second floor stairway issue was addressed, eyewash station was purchased, general cleaning was completed, and propane tanks were moved.

- West Rumney Fire Station – Stair railing and general cleaning are being coordinated with a carpenter.
- Correspondence from Rumney Fire Department, no action required;
  - Workers Compensation update for Lakes Region
  - Monthly Report
  - New member information
- Correspondence from Town Clerk to town Attorney made available for review, no action required.
- Correspondence from NH-DOT made available for review, no action required.
- Correspondence from LRGH, that they will no longer run the Drug Consortium services used by Rumney. New service provider information was made available. Administrative Assistant asked to look in to new service.
- Library had asked if they were allowed to encumber 2016 funds. Information gathered by the administrative assistant was shared with the Board and librarian. The Library can encumber funds, if authorization is given by the Library Trustees. Documentation is then forwarded to the Office of the Selectmen.
- The funding for the 2015 gravel crushing project that was not completed was encumber from 2015 to 2016. It was requested to again be encumbered from 2016 to 2017. Information for the town audit company will allow funds to be encumbered one more time.
- An overview of the heating system and current boiler status, according to Yeaton Oil was discussed. In that the currently boiler is 26 years and there was a system issue at the start of the year. Replacement costs will be gathered.
- Other heat and cost saving ideas were discussed, such as boiler replacement, interlock door system for the entry way/lobby area, lighting system up dates.

Old Business – No information from Neil McIver concerning School Street Culvert plans.

9:00 PM Chairman, Ed Haskell, made a motion to adjourn. Selectman, Mark Andrew, seconded the motion. No discussion, motion passed.

Sincerely submitted,

Joe Chivell  
 Administrative Assistant  
 Town of Rumney

Upcoming events:

Selectmen's Meeting	December 19, 2016
Town Office Closed	December 26, 2016
Planning Board Meeting	December 27, 2016
Town Office Closed	January 2, 2017
Selectmen's Meeting w/ Public Forum	January 9, 2017
Selectmen's Meeting	January 23, 2017