

**Town of Rumney
Board of Selectmen
November 21, 2016
Selectmen's Meeting Minutes**

Present: Select Board Members-Ed Haskell, Mark Andrew
Administrative Assistant, Joe Chivell

Excused absence: Dan Kimble

5:30PM Chairman, Ed Haskell, called the meeting to order.

Budget Advisory members present: Bob Berti, Roger Daniels, Kevin Maes.

Budget Advisory Committee – Up dates from the November 7, 2016, meeting were given to the committee members present. As noted in the past meeting minutes, salaries will be discussed later.

Highway Department – Road Agent, Frank Simpson, presented the budget request. Within the operating budget, outside labor was reduced with the removal of the anticipated culvert project. A new line item was added for maintenance of the dump truck that was ordered this year. A brief discussion concerning the forecastable maintenance of the motorized equipment resulted in keeping those line items at requested amounts.

One possible warrant article to replace the highway department's backhoe was discussed. The current seventeen-year-old backhoe has 6567 hours of use. Other than the age and hours of used, the areas of concern are: the oily smoke emitted from the engine (would require rebuild or replacement of engine), the air seat loses air between use (replacement estimated \$1000), Rear tires (replacement estimated \$1000), rust on the cab and doors, brakes showing wear, front bucket getting thin. Budget figure to purchase a new backhoe is \$94,000.

Road Improvement – Road Agent, Frank Simpson, presented the budget. The amount of \$75,000 was requested to continue the upkeep on the town roads. Buffalo Road and Old North Groton road were completed this year. It has not been determined which road to target as the next project. Simpson also request to encumber the remaining 2016 Road Improvement funds, approximately \$20,000.00.

Street Lighting – Road Agent, Frank Simpson, presented the budget request. This amount stayed the same as last year, \$9,000.00.

EMS – EMS Director, Deb Thompson, presented the budget request. The Training/Mileage line showed an increase as new members have been recruited for the crew. The internet line showed an increase, EMS members receive their report information via fax and currently the fax machine is locked in the fire chief's office, the increase would be for an added fax line. The pager/radio line item showed an increase

to allow for the purchase of new radios and pagers for crew members. The fuel line item showed a reduction, based on prior years use. The Equipment line item showed a decrease.

The CIP that had been developed by the Planning Board recommended placing \$6,500 in the vehicle capital reserve and \$14,000 in the Major Equipment capital reserve.

Police Department – Police Chief, Brett Miller, presented the budget request. Internet was changed to zero, all internet in the Town Office Building is reflected in the Financial budget. Dispatch is contracted service covered by Plymouth Dispatch. The dispatch fee is based on a five-year average of use. The fuel line shows a decrease, which is based on prior year's use. The Computer line item shows an increase which reflects the start of a rotational replacement of computers that are over seven years old. The Prosecutor's line item is down from several years ago. The new agreement with the Grafton County Attorney's Office allows for a pay as you use system. A new line tentatively titled Grants was requested to be added, in the amount of \$2500. Many training and equipment grants become available during the year, but require pre-payment. When the grant funds are paid to the town, the funds are required go into the general fund. One grant could zero out the training line or the equipment line. Using this Grant line will allow the department to apply for grants throughout the year. If no viable grants become available, the fund would be returned to the general fund at the end of the year. The CIP that had been developed by the Planning Board recommended placing \$14,500 in capital reserve for cruiser replacement and \$4,000 in capital reserve for equipment.

Animal Control – Police Chief, Brett Miller, presented the budget request. Animal Control fall under the jurisdiction of the police department. During the last several years there has been no one recommended to be appointed as the animal control officer. Chief Miller indicated he would rather the duties be covered by the officers of the police department. After a brief discussion, it was decided to fund the Upper Valley Humane Society \$1,000, as in the past, and reduce the ACO pay and related payroll tax to \$1 in each line.

Committee member, Bob Berti, asked that year to date fuel expenditures along with FY 2015 and FY 2014 for the highway, fire and police departments be available to the committee at the next meeting.

Bob Berti, who had offered a Christmas tree for the Town Common again this year, asked about the size and shape needed this year. It was determined to have Rachel Anderson call Bob Berti directly to address this issue.

7:50 PM Susan Turbyne, representing the Byron Merrill Library, asked to speak with the Board. Mrs. Turbyne reported that they have been busy cleaning the basement of the building, getting it ready to paint, change some lighting, and possibly install from insulated type wallboard. She also reported the library is busy with visitors and getting ready for the December 21st Holiday Open House, starting at 6:30PM.

8:18 PM Non-Public Session Chairman, Ed Haskell, made a motion to enter in nonpublic session, as outlined in NH RSA 91-A:3,II(c). The motion received a second from Selectman, Mark Andrew. Motion

passed 2-0. At 8:30 PM Selectmen, Mark Andrew, made a motion to re-enter public session. The motion received a second from Chairman, Ed Haskell. Motion passed 2-0.

Chairman, Ed Haskell, made a motion to indefinitely seal the minutes from the non-public session as they may adversely affect the reputation of any person other than a member of the Board. Motion received a second from Selectman, Mark Andrew. Motion passed 2-0

8:30 PM Administrative Assistant Report

- Payroll and accounts payable checks were reviewed and signed
- Intent to Cut Map 16 Lot 1-1 was reviewed and signed
- 2017 Fire Warden List was reviewed and signed
- Department of Labor required corrections are being made. The Transfer Station correction should be complete within a week. Corrections in the Town Office are nearing completion. Corrections at the Highway Department continue to be worked on. Unsure of the status of corrections at the library or fire department. A reminder of the due dates of repairs will be sent to the department heads. The Safety Committee will review reported corrections at its December 7, 2016, meeting.
- Permissible Fireworks Community list was reviewed and there were no changes required.
- A copy of Municipal Law Updates was available for review and copies given to each member.
- Reminder December 4 Historical Society Tea and Christmas on the Common
- Tom Wallace sent an email concerning the Nathan Clifford plaque to the Board. The email was reviewed, no action was needed at this time.
- The October 2016, Treasurer's Report was made available for review.
- Prosecution agreement between the Grafton County's Office and the Town of Rumney was reviewed and signed.
- Minutes of the November 7, 2016, Selectmen's Meeting were reviewed. Selectman, Mark Andrew, made a motion to accept the minutes as corrected. Chairman, Ed Haskell, seconded the motion. No discussion, motion passed 2-0.

8:50 PM Old Business

- School Street Culvert – No new information has been received from Neil McIver.
- EOP meeting was held on November 16, 2016. The meeting went well and was well attended by the town's departments. Next meeting will be held December 8, 2016.

8:55 PM New Business

- Historical Society Building roof – A RFP will be drafted to cover the installation of new shingled roof on the town's Historical Society Building. Once the RFP is approved it will be posted in a local paper and on local bulletin boards. The sealed bids will be due by

2:00pm on January 23, 2017. Pending Town Meeting approval the bid will outline that all work must be completed by April 30, 2017.

Sincerely submitted,

Joe Chivell
Administrative Assistant
Town of Rumney

Upcoming events:

Town Office Closed Thanksgiving	November 24, 2016
Town Office Closed Day after	November 25, 2016
Planning Board	November 29, 2016
Selectmen's Meeting with Public Forum	December 5, 2016
EOP Meeting	December 8, 2016
Selectmen's Meeting	December 19, 2016
Town Office Closed	December 26, 2016
Planning Board Meeting	December 27, 2016
Town Office Closed	January 2, 2017
Selectmen's Meeting with Public Forum	January 9, 2017