

**Town of Rumney  
Board of Selectmen  
November 7, 2016  
Selectmen's Meeting Minutes**

Present: Select Board Members-Ed Haskell, Mark Andrew  
Administrative Assistant, Joe Chivell

Excused absence: Dan Kimble

**5:30PM** Chairman, Ed Haskell, called the meeting to order.

**Budget Advisory Committee** - Budget review process with Budget Advisory Committee. Administrative Assistant, Joe Chivell, gave a brief overview of the budget books that had been provided for the members. The books contain federal updates, rate updates, current year to date budget, revenue figures, and departmental budget requests for financial year 2017.

**Transfer Station** Superintendent, Milton "Sonny" Ouellette, presented the budget. Topics discussed and adjusted were: Tire/Electronic Removal, amount requested \$3,000.00 reduced to \$2,000.00, Transportation/Compactor request \$27,000.00 reduced to \$25,000, Tipping fees request \$38,000.00 reduced to \$36,000.00.

The Capital Improvement Plan for the Transfer Station was briefly discussed. The "cans" should be in good working shape for the next 5 years. The compactor failed this summer and an emergency replacement was required. The new piece can be noted and adjusted in the CIP.

Ouellette asked to speak with the Board concerning the current placement of the loading dock. Ouellette reports that many of the drivers, of the tractor trailers, that remove the pallets of plastic, paper, and aluminum have a difficult time maneuvering their trucks into the area of the loading dock. Ouellette asked if he could arrange to build a new loading dock in the area where the glass crush is currently located. The cost of this was questioned. Ouellette reported that many of the items needed to build that loading dock were already at the transfer station. Costs would be labor and use of the highway department's. The Board directed Ouellette to develop a plan with Highway Agent, Frank Simpson. Once the plan is completed it should be forwarded to Administrative Assistant, Joe Chivell, so that Primex can review the liability aspect of the loading dock.

**Financial Administration** Administrative Assistant, Joe Chivell, presented the budget. Computer services was adjusted from \$5,000.00 to \$4,250.00, the reduction is based on the new rate from Avitar that came in today's mail. Technical Support shows an increase of \$4,240.00 over last year's expense line. Chivell explained there are several reasons for this increase - The reasons are; last years' service contract with CCS covered two computers in the Selectmen's office, one computer for the Planning Board, and one computer in the Town Clerk's Office. This years' service contract continues to cover the prior listed computers and added coverage to a second computer in the Town Clerk's Office and

computers in the police department. New fees this year include a yearly subscription for a Sonic Security modem, required by NH DMV, and the addition of Office365 to handle town wide email service.

The Internet Service line shows an increase over last year. The reasons for the increase: In the past, the internet service to the Town Office Building was a basic home service and the cost was shared by the Selectmen's Office, the Town Clerk's Office, and the Police Department. The connection with NH-DMV required a change to a static IP address, which required an up-grade to a business account costing more monthly. A change in bookkeeping was request by Chivell. In the past, certain items, such as internet services, although being one monthly bill, was divided amongst several departments and accounts. Chivell requested that the internet cost for the Town Office Building be reflected in one account. It was agreed to move the entire cost of the internet to the Financial Administration account and remove it from Town Clerk and Police accounts.

**Town Clerk / Tax Collector** Paulette Bowers presented the budget. The internet line was reduced to zero, having been moved to the Financial account. Convention expense shows an increase to cover training of the new assistant clerk. New equipment shows an increase for a requested new desk top computer, replacing a computer that is 8 years old.

**Emergency Management** Emergency Management Director Mark Andrew presented the budget. Andrew first explained that the 2016 overage shown on training was off-set by a grant. The Increase shown for fiscal year 2017, Training line item is to up-date the town's Emergency Operation Plan and will be reimbursed by a grant.

**Salary** will be discussed for all departments at the end of the budget process.

#### **7:00PM – Public Forum**

Tom Wallace asked about the leak in the Historical Build roof. The leak is around of the chimney. A contractor, who had been used on a prior leak, has been contacted to check the area of the leak. Members of the Historical Society will be notified of repairs made.

Omer Ahern, Jr., candidate for Grafton County Commissioner, asked to speak to the Board. Ahern gave an overview of his personal history. He explained that in his opinion there are good supervisors and employees at the county level, but there is a lack of leadership at the commissioner level.

Grafton is the last county to have a working farm and woodlands operation, he would like to make sure these programs continue.

**7:30PM - National Forest Service** – District Ranger, Brook Brown and Assistant District Ranger, Tom Giles requested to meet with the Board and update them on several topics:

- The Forest Service had been contacted about replacing the Nathan Clifford Plaque that was stolen from its location on Buffalo Road two or so years back. The rock that the plaque was attached to is still in place, just the plaque was taken. Giles explained that

the policies regulating the placement of individualized plaques on federal land would more than likely prohibit the replacement of the plaque. There was some discussion of placing the plaque onto town property and discussion concerning the use of the original rock the plaque was attached to and moving it on town property. It was suggested that the town forward such a request to the National Forest service. Earlier in the meeting Bob Berti noticed the Nathan Clifford Plaque on the agenda. At that time, Berti stated he would donate towards replacing the plaque.

- Rumney Rocks - small parking lot – There is an approved design to place a concrete toilet in this area. This project is just pending funding.
- Rumney Rocks - large parking lot – The USFs in conjunction with UNH will developed a design for paving and a drainage system for this area.
- The USFS supports the Rumney Climbing Association’s effort to purchase the Gary Zelinski property, which adjacent to the Rumney Rocks. Once the RCA purchases the property it will be transferred to the USFS. The plan is to use the property for parking and have a concrete toilet at that location.
- Fee Program – USFS is in the public input phase of raising some fees, this would be the first increase since 1997. Rumney Rocks meets the requirement to be a fee program area. The change would be \$3-day pass increase to \$5; the \$20 annual pass would increase to \$30.

Selectman, Mark Andrew, asked if there was anything the USFS could do in support the Rumney 250<sup>th</sup> next year. Tom Giles stated the USFS would support the Rumney 250<sup>th</sup> with possible programs and taking part in the weekend’s activities. Andrew also asked about the stabilization of the hill side in the Rumney Rocks area. Tom Giles stated a small trail crew would aid with any rock slide, anything else would depend on funding.

#### **8:00PM Administrative Assistant Report**

- Payroll and Accounts payable were reviewed and signed
- Review of the October 17, 2016, Selectmen’s Meeting minutes. Selectman, Mark Andrew made a motion, which received a second from Chairman, Ed Haskell, to accept the minutes as corrected. No discussion, motion passed 2-0
- The Cemetery Trustees reported that the gates will be closed on all cemeteries the weekend of November 19, 2016, as outlined in the Cemetery Rules and Regulations. Citizens may still enter the cemeteries on foot, but vehicle traffic will be prohibited.
- Administrative Assistant, Joe Chivell, asked if the American flag in the common could be brought in, sometime after Veterans Day, for the winter. Once it snows it is difficult to raise and lower the flag, when it is so ordered required. The Board authorized the flag to be brought in for the winter sometime after Veterans Day.
- A copy of the letter received from the Department of Labor, outlining the violations they found during their inspection, was shared with the Board. Administrative Assistant, Joe Chivell, explained that a copy of the required corrections was sent to each Department Head along with

a timeline for corrections. The Department of Labor requires a response outlining the corrections made by December 15, 2016.

- The Rumney Tax Bills have been mailed, with a due date of December 5, 2016. Payment have already been received by the Tax Collector.
- The Town Office will be closed in observance on Veterans Day, November 11, 2016. The Town Office will also be closed on Thanksgiving and the Day after Thanksgiving, November 24<sup>th</sup> and 25<sup>th</sup>, 2016.
- A draft of the report received from the town audit was made available for review, a completed version should be available by the end of December.
- Road Agent, Frank Simpson, reported a leak in the roof of the Highway Garage. Initial repairs were made. If additional work is needed, the informational will be forwarded to the Board.

### **8:30PM Old Business**

- **General Elections Status**
  - Selectman coverage was confirmed
  - Police coverage was confirmed
  - A review of the overall General Election Day should be completed at some point. If any major changes to the area are required a joint meeting with the School Board may be needed.
- **Emergency Management**
  - Emergency Management Grant has been approved and the EOC equipment can now be ordered and installed.
  - The finalized Hazard Mitigation Plan has been received and will be disseminated.
  - Discussions will continue with the Baptist Church, in the village area, to create a MOU allowing the church to be used as an emergency EOC and or shelter.
  - The first meeting to update the Town of Rumney Emergency Operation Plan will be November 16, 2016. It will be a non-public meeting as allowed under RSA 91-A:3, II(i).

**850PM** Chairman, Ed Haskell, made a motion, which received a second from Selectman, Mark Andrew, to adjourn. No discussion, motion passed 2-0.

Sincerely submitted,

Joe Chivell  
Administrative Assistant  
Town of Rumney

Upcoming events:  
General Election

November 8, 2016

November 7, 2016 Rumney Selectmen's Meeting Minutes Approved on November 21, 2016

Town Office Closed Veterans Day	November 11, 2016
Selectmen's Meeting	November 21, 2016
Town Office Closed Thanksgiving	November 24, 2016
Town Office Closed Day after	November 25, 2016
Planning Board	November 29, 2016