

**Town of Rumney
Board of Selectmen
September 19, 2016
Selectmen's Meeting Minutes**

Present: Select Board Members - Dan Kimble, Mark Andrew
Administrative Assistant, Joe Chivell

Excused Absence: Select Board Chairman, Ed Haskell

6:30PM Selectman, Dan Kimble, called the meeting to order.
Selectman, Dan Kimble, opened the meeting for public comment on the newly revised Hazard Mitigation Plan. The Board wanted to thank Jane Hubbard for her work to revise the plan. The Board also wanted to thank all the Town of Rumney personnel and volunteers for the time and effort they gave to update the Hazard Mitigation Plan.

Selectman, Mark Andrew, noted that upon acceptance, the Hazard Mitigation Plan will be linked to the town's Master Plan. Also, by updating and keeping the Hazard Mitigation Plan current town is eligible for FEMA disaster funds.

6:35PM No public was present at this time. Selectman, Dan Kimble, stated the Hazard Mitigation Plan Public Hearing would remain open while we moved on to reports from the Administrative Assistant.

Administrative Assistant, Joe Chivell, explained that the Grant Agreement, covering the requested funding to purchase and install equipment in the Rumney EOC was available for review, discussion and acceptance. After review of the Grant Agreement Selectman, Dan Kimble, made a motion that the Town of Rumney Board of Selectmen, in a majority vote, accept the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$5,692.00 for the purchase of EOC equipment and to update the community's LEOP. Furthermore, the Board acknowledged that the total cost of this project will be \$11,384.00, in which the Town will be responsible for a 50% match (\$5,692.00 which will be in cash and in-kind). Further, the Board authorizes the Town's Administrative Assistant, Joseph Chivell, to sign all documents related to the grant. This motion received a second from Selectman, Mark Andrew. With no further information motion passed 2-0.

6:55PM Neil Mclver met with the Board to give an update of the School Street culvert issue. Mclver gave an overview of the issue with the current culvert, that it reduces in size, from a seven-foot inlet to a three-foot outlet, an eight foot drop

out of the outlet, and a slight grade issue where it goes under the road. McIver went on to explain that the ground has become unstable at the outlet with some erosion. The erosion may be due to the water and logging that has occurred in the area.

McIver indicated that the Wet Lands Permit request should be completed by next week. Wet Lands Permits are good for 5-years after issuance. His initial plan to correct the issue includes a pre-cast box culvert with wing walls and rip-rap to stabilize the outlet area. McIver doesn't think the culvert will fail anytime soon, barring any major storms hitting the area. McIver will deliver the Wet Land Plans to the Town Clerk, as required once they are complete.

McIver was asked about the hydrant plans he had been asked to work on. He stated he will get to those as soon as the culvert plan is complete.

7:30PM

Diana Kindell, Clerk for the Planning Board, presented the work that the Planning Board had completed on the Capital Improvement Plan along with RSA 674:5 which outlines the Authorization for Capital Improvement Programs (see attachment).

Selectman, Mark Andrew, commented that he, and others, had a preconceived thought on how the CIP system worked, that it would follow closer with the Department Heads input.

Selectman, Dan Kimble, commented that he has heard a lot of talk, around town, about, first, pushing back the time of purchasing a Highway Department backhoe and, second, the Fire Department forming a "Truck Committee" to start the process of purchasing a new fire truck. Diana Kindell explained that the Highway Agent has been invited back to speak with the Planning Board about the backhoe. She also explained that it was just a committee to talk about the needs on a new truck.

The Board asked about the amount of funding listing under the Town Clerk / Tax Collector to digitize records. At this point there was no information as to where this figure came from, what part of the project it would cover, or when it would start. Additional information will be needed from the Town Clerk.

While Diana Kindell was at the meeting, the Board asked her to bring back to the Fire Chief, the need to have a handicapped parking sign placed at the fire department. Placement should serve the needs of the public meetings (i.e. Fire Commissioners, Old Home Day) held at the Depot Street Station.

7:50PM

Selectman, Dan Kimble, made a motion to accept the new version of the Rumney Hazard Mitigation Plan. Selectman, Mark Andrew, seconded the motion. Having

no public input or further discussion, the motions passed 2-0. Board members signed the plan.

7:55PM Payroll and Accounts payable were reviewed and signed.

8:00PM Administrative Assistant Report:

- Correspondence from the U.S. Board on Geographic Names was reviewed. They had decided not to change the name of Bog Pond to Rowbartwood Pond.
- Yield Tax for 09-1001 and 12-8-7 were reviewed and signed.
- Supplemental Intent to Cut for 12-0615 was reviewed and signed.
- A proposed letter of response denying Mr. Hemeon's request for a "town funded pension" was reviewed and will be signed Chair.
- Field Reports 1-4, from HEB Engineers concerning the Buffalo Road Bridge Project were reviewed.
- Buffalo Road Bridge Project up-date
 - The by-pass pump has been removed
 - The binding pavement should be put into place this week
 - Waiting on guardrails and finish coat of pavement
- Selectmen Meeting Minutes from August 28, 2016 were reviewed. Selectman, Dan Kimble, made a motion to accept the minutes as corrected. Mark Andrew seconded the motion. No discussion, motion passed 2-0.
- NH Department of Labor was at the Rumney Town Office last week. Inspector J. Perry reviewed the Town's Safety Committee books. He then scheduled a time to inspect all Town buildings. A brief overview was given of the inspections process. Inspector Perry will return on Sept 30, 2016.
- The Hazard Mitigation Plan grant reimbursement request has been submitted. It will take four to six weeks for funds to be returned.
- An abatement request was sent via certified mail by Eagle Point Development Group, LLC. Administrative Assistant, Joe Chivell, explained he had forwarded the abatement to CNP for advice. The abatement is too late for 2015 abatements and very early for a 2016 abatement request. This item will be addressed as CNP directs.
- The budget forms have been sent to all departments with a due date of October 7, 2016.
- Septic designs for 13-6006 and 04-2027, were reviewed and signed.
- Applicants for the vacant Deputy Town Clerk / Tax Collector have been narrowed to the top applicant. Authorization was requested, and granted, to conduct a criminal record check on this applicant.

- A letter of overview of the Primary Election Day was forwarded to the Board from Moderator Jim Buttolph.
 - This letter lead to a brief discussion of ideas to increase new voter registration prior to election day

8:30pm

Old Business – Personnel Issue Update – Selectman Dan Kimble made a motion to enter into nonpublic session under RSA 91-A:3, II (a). This motion was seconded by Selectman, Mark Andrew. No Discussion, motion passed 2-0

8:30PM Selectman, Mark Andrew, made a motion to leave nonpublic session and return to public session. Motion seconded by Selectman Dan Kimble. Motion passed 2-0.

Selectman, Dan Kimble, made a motion to seal the minutes indefinitely as they could adversely affect the reputation of any person other than a member of this Board. Motion received a second from Selectman, Mark Andrew. No discussion, motion passed 2-0.

Special Events Ordinance – no new information

Police Handbook – no new information

8:40PM

Buffalo Road Bridge opening – Administrative Assistant, Joe Chivell, asked if the Board would like to plan any sort of opening ceremony when the bridge is opened. The Board did not feel anything needed to be done to open the bridge. There has been some misunderstanding as to the cost of the bridge and who is sharing the cost of the construction. It was decided that when the bridge opens a photo of the bridge and an article could be place in the Record Enterprise outline the cost percentages paid by FEMA, State DOT, and Rumney.

It was also discussed that the Buffalo Road Bridge and the new Highway Dump Truck should be featured on the front and back cover of the Town Report.

8:50PM

Selectman, Dan Kimble, made a motion to adjourn the meeting. Selectman, Mark Andrew, seconded the motion. No discussion, motion passed 2-0.

Sincerely submitted,

Joe Chivell
Administrative Assistant
Town of Rumney

Upcoming events:

October 3, 2016 Selectmen's Meeting with Public Forum
October 10, 2016 Town Office will be closed for Columbus Day
October 11, 2016 Planning Board Meeting
October 17, 2016 Selectmen's Meeting
October 25, 2016 Planning Board Meeting