

**Town of Rumney**  
**Board of Selectmen**  
**June 6, 2016**  
[www.rumneynh.org](http://www.rumneynh.org)  
**Selectmen's Meeting Minutes**

Present: Select Board Members-Chairmen Ed Haskell, Dan Kimble, Mark Andrew  
Administrative Assistant, Joe Chivell

**6:30PM** Meeting called to order  
Review and signing of payroll and accounts payable checks completed.

Town Clerk/Tax Collector, Paulette Bowers requested to meet with the Board of Selectmen concerning properties that have tax deeding pending. Under RSA 91-A:3,II (c), Chairmen Ed Haskell made a motion, which received a second from Dan Kimble, to enter into non-public session. Motion passed 3-0.

At 7:05PM Dan Kimble made a motion, which received a second from Mark Andrew to exit nonpublic session and return to public session. Motion passed 3-0.

A motion was made by Dan Kimble, which received a second from Mark Andrew, to seal the minutes of the non-public session indefinitely as it would adversely affect the reputation of a person(s) other than a member of the Board. The motion passed 3-0.

**7:00PM** Public Forum — A copy the of June 6, 2016, Selectmen's Meeting Agenda had been posted at the Rumney Post Office and the outside entry way of the Town Office Building. The agenda indicated that during the Public Forum scheduled time frame the "Use of Capitol Reserve — Purchase of Avitar Town Clerk Software would be open for discussion.

Mark Andrew made the comment that in the past when money was spent outside of the Town Meeting, there was a Public Hearing. Going forward he would like to have a non-expense posting of any such spending/purchase.

The cost of the Avitar software is \$6,800.00. The usefulness of the software has been discussed at several of the past Selectmen's meetings. Administrative Assistant, Joe Chivell, asked the Board to include in the purchase the cost of a new router/firewall. This new router/firewall will be required by the State DMV for connectivity between the town and the State. This topic was left open for the duration of the Public Forum.

Mark Andrew reported that he had received a call regarding the old tires piled in the parking lot of the Depot Street Fire Station. The caller was concerned both about the appearance and the collection of standing water. Chairmen Ed Haskell stated he had brought this matter up to Fire Chief Coursey and it will be addressed.

Russ Rigoli requested the Board to review and sign a State of NH permit for the display of fireworks. This display will take place on July 3<sup>rd</sup>, at Stinson Lake. Following the review of the permit the Board agreed to sign the permit.

At the conclusion of the Public Forum Dan Kimble made a motion, which was seconded by Ed Haskell, to remove \$8,015.50 from the Software Capitol Reserve account for the purchase of the Avitar Town Clerk software and the router/firewall for the computer network. Motion passed 3-0.

**7:37PM**

Owners of a property had requested to meet with the Board regarding the availability of property tax relief. Under RSA 91-A:3, II (c) Dan Kimble made a motion, which received a second from Mark Andrew, to enter into non-public session. Motion passed 3-0.

At 8:09PM Mark Andrew made a motion, which received a second from Dan Kimble to exit nonpublic session and return to public session. Motion passed 3-0.

A motion was made by Ed Haskell, which received a second from Mark Andrew, to seal the minutes of the non-public session indefinitely as they would adversely affect the reputation of a person other than a member of the Board. Motion passed 3-0.

**8:10PM**

The Board reviewed a septic design that had been submitted for the property located at Map 08 Lot 0219. Upon review the Board agreed to sign off on the design.

**8:15PM**

Old Business-

Old Home Day 250 update — Mark Andrew reported that the Old Home Day Committee has continued to discuss placing a gazebo on the Town Common. The committee has requested to be allowed to place a 20' X20' octagonal shaped gazebo in the area where the Christmas tree has been placed for the past several years. Brad Eaton has agreed to oversee the building of the gazebo. Most, if not all, of the materials needed to build the gazebo will be donated. The Board agreed with the size and location of the gazebo. This will be set for a public hearing at some date in the future.

Facilities Committee — Ed Haskell reported that the committee met on June 5<sup>th</sup>, at the Town Office Building. The committee determined that one project (building) should be addressed and completed at a time. Then setting that building up on a maintenance schedule. The committee reviewed the building needs list created by the Facilities Committee in 2011. Many of the needs on the 2011 list still exist today. The exceptions are: The Town Highway Department has moved into a new facility and the library has been renovated.

The building that the committee focused on, first, was the Historical Society Building (the old Town Hall). It was determined that with the recent upgrades to the library, there was not a need to place a restroom in the Historical Society building. The areas of concern were the main building roof, the entryway roof, and the paint. While repairing those areas any board rot would be addressed. Specifications for replacing the roof with either metal roofing or traditional shingle roofing will be

created than placed out to bid. Following the roof work, the cost for painting the building will be obtained. The ideal time frame for completing the Historical Society Building would be prior to the 250th Old Home Day Celebration.

Mark Andrew reported to the Board that he was not able to locate pricing on ground treated 4X4 timbers that were discussed to be used to replace the timbers between the pavement and the flower bed at the Town Office Building. He was able to locate ground treated 6X6 timbers. The approximate cost to complete the entire Town Office Building would be \$550.00.

**8:45PM** New Business —

The Board reviewed the minutes of the May 2, 2016, and May 16, 2016, Selectmen's meetings. After review Dan Kimble made a motion, which received a second from Ed Haskell, to accept the minutes of the May 2, and May 16, 2016, Selectmen's meetings as corrected. Motion passed 3-0.

Administrative Assistant, Joe Chivell, gave a brief overview of the Town Auditors reports. The audit went smoothly and there were no major issues found for the fiscal year 2015. A few recommendations the auditors offered were: create a uniformed reimbursement request form and reimbursement request should be made within 30 days. Capital asset report form should be maintained by the Administrative Assistant. A uniformed purchase order system should be implemented.

GES response to utility company abatement requests were reviewed. Follow up documents will be available for signature next meeting.

The May Fire Chief's Report was available for review. A question regarding fire department loss and reimbursement following a vehicle fire will be forwarded to the Fire Chief.

Correspondence from Time Warner was made available. Time Warner is being obtained by Charter Communication. Time Warner will be renamed and become Spectrum.

Correspondence from DES regarding Map 12 Lot 0701 and Map 13 Lot 0214 was made available for review.

DES Sludge Site Permit for 239 Prospect Hill Road was made available for review.

Correspondence from the Department of Labor concerning the rule changes for minimum pay for a position to be deemed salaried was made available for review. The new rule will take effect December 1, 2016. The new DOL rule will need to be kept in mind during budget process next year.

Mark Andrew asked the two other Board members if they had any input regarding the trimming, thinning or planting of the Town Office Building flower gardens. Both selectmen Haskell and Kimble told selectmen Andrew to use his discretion. Administrative Assistant, Joe Chivell, asked if the lilacs in front of the building could be trimmed back to keep the branches off the building's roofline.

**9:20PM** Dan Kimble made a motion, which received a second from Ed Haskell, to adjourn. Motion passed 3-0.

Sincerely submitted,

Joe Chivell  
Administrative Assistant  
Town of Rumney

Upcoming events:

June 20, 2016	Selectmen's Meeting
June 28, 2016	Planning Board Meeting
July 4, 2016	Town Office Closed
July 11, 2016	Selectmen's Meeting
July 18, 2016	Selectmen's Meeting