

**Town of Rumney  
Board of Selectmen  
April 18, 2016  
[www.rumneynh.org](http://www.rumneynh.org)  
Selectmen's Meeting Minutes**

**Present: Select Board Members-Chairmen Ed Haskell, Dan Kimble, Mark Andrew  
Administrative Assistant, Joe Chivell**

**6:30PM** Call to order – Payroll and accounts' payable checks were signed

**6:35PM** The Board of Selectmen requested to meet with the Town Department Heads. Present were; Transfer Station Superintendent - Milton "Sonny" Ouellette, Police Chief - Brett Miller, Fire Chief - David Coursey, Highway Agent - Frank Simpson, Cemetery Trustee - Kathy Sobetzer.

Ed Haskell explained to the department heads that the Board was interested in hearing what each department had planned for the upcoming summer and if any department would like the assistance of another department completing any of their projects.

Transfer Station – Superintendent, Sonny Ouellette, stated he plans to cut brush around the edges, stain the sheds and paint the plow. Sonny asked if the highway department would come through the yard of the transfer station with the York Rake. Sonny also asked the police department for assistance with "No Parking" signs near the entrance.

Fire Department – Chief Dave Coursey stated he has been working on the paving needs at the Depot Street Fire Station and will stake out the areas that should be paved. Work will be done on the Groton Hollow Road hydrant and some miscellaneous work will be done on other hydrants. Coursey will be receiving 60 air bottles from Campton-Thornton Fire Department that can still be used. Engine 3 will be re-certified for another year. The truck is in good shape, no rust issues and runs good. May 1<sup>st</sup> will be the first "Firemen's" breakfast and May 14<sup>th</sup> will be the flower sale. Members have started CPR class, six at a time, three hours each. Coursey stated they are still having work done on the Forest Service truck. Selectmen Mark Andrew asked Dave Coursey if he had an estimate on the hydrant. Coursey stated they are using plastic to lower the cost. The work should be in the \$3,000.00 - \$5,000.00 cost range.

Police Department – Chief Brett Miller stated he will be meeting with Backwoods Farm regarding possible upcoming events. Dave Coursey stated he would be inspecting a bounce house and food trucks. Chief Miller went on to report he is

reviewing the Departments' SOP's. The review should be complete in about two weeks. The Chief has been working with the Town Clerk on the unlicensed dog list. He reported that this years' ammunition had been ordered, and unlike years past, was delivered in a timely fashion. The Chief reported that activity has started to increase as summer approaches. Mark Andrew commented that Officer Greg Patten has been patrolling the area well.

Highway Department – Road agent, Frank Simpson, reports that the road bans are down and they have started grading the roads. The Highway Department has been working on Old North Groton Road and preparing areas that will be paved this summer. The new dump truck has been specked out and bids have been requested.

Cemetery – Trustee Kathy Sobetzer reported that L. E. Johnston Construction will be back to finish the wall work, at Highland North Cemetery, started last year. The continued wall work at Highland North is out to bid. Top Notch Tree Removal will be at the cemetery cutting some trees. She reported that they are talking about removing the fountain and damaged gates of Highland North Cemetery. Sonny Ouellette stated that metal resale pricing is very low at this time. While Johnston Construction is on site they will place rocks to close off one of the entrances that will be eliminated. Sobetzer asked Highway Agent, Frank Simpson, if he could cut and remove some of the smaller trees at the cemetery. Simpson said he would look at them and cut them, time permitting.

Town Clerk / Tax Collector – Paulette Bowers reports that she has been working on the unlicensed dog list with the police chief. The town needs to appoint a Deputy Tax Collector. Jennifer Rugar is currently the Assistant Town Clerk and could be a Deputy Tax Collector.

Emergency Management – Mark Andrew reported that the Hazard Mitigation project is ongoing and the Emergency Operations Plan will be the next project. A grant for Emergency Operations Center equipment is being prepared for submission. Shelter training for the school and Baptist Church is needed.

Selectmen's Office / Finance – Joe Chivell reported that the transition from SAGE to QuickBooks is going very well. Joe Chivell thanked all of the department heads for getting time cards in on a timely fashion, making payroll much easier. The Selectmen's Office will be closed the week of April 25<sup>th</sup>. The Town Audit will be May 3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> this year.

7:15PM

Equipment Purchase;

Town Clerk – Town Clerk/Tax Collector Paulette Bowers and the Selectmen discussed the Avitar "Tax Collector" software addition. For \$275.00, this will allow:

- Tax information to be posted directly to the internet by the Tax Collector from within the Avitar Tax Collector program.
- Internet users access the system directly and anonymously, without the need to purchase a subscription or obtain a username or login
- Internet users can access tax information by Owner Name, Map and Lot (PID), or Parcel Address.
- In the future allow tax bills to be paid on-line

Selectmen Dan Kimble will speak with representatives from Avitar regarding computer use and contract information prior to the next Selectmen's meeting.

**7:30PM** Highway Department – Highway Agent, Frank Simpson, and the Selectmen discussed the status of the highway dump truck purchase. The final purchase cost of the Freightliner dump truck, that had been discussed, \$93,987.00 down from \$96,699.00. Frank Simpson requested that the Board move forward with the purchase as this truck met all the requirements needed.

Dan Kimble made a motion, which received a second from Ed Haskell, to authorize the purchase of the Freightliner Dump Truck from Freightliner of New Hampshire. Motion passed 3-0. Administrative Assistant, Joe Chivell, will create a purchase order for this vehicle.

Frank Simpson will now collect pricing for the additional equipment / plow package for the truck.

**7:40PM** Janice Mulherin, Conservation Commission, met with the Selectmen regarding a clean-up day at the Jim Darling Area. From the prior meeting, the requested information on liability was obtained and shared. With that Janice Mulherin will coordinate the clean up, which will consist of removing brush along Route 25, trimming branches, and clearing knot weed along the path. Mulherin will have an operational plan in place and keep a roster of workers. The targeted work day is May 22, 2016. The Board proved the plan.

**7:50 PM** Facilities Committee list of volunteers was reviewed. A letter inviting the members of the May 2<sup>nd</sup> meeting will be sent this week. It was determined that Ed Haskell will be the Board's liaison to the committee.

**8:00PM** Review of the April 4<sup>th</sup> Selectmen's Meeting minutes. Ed Haskell made a motion, which received a second from Dan Kimble to accept the minutes as corrected. Motion passed 3-0.

**8:05 PM** Administrative Assistant Report - Request for signature on Blast Permit for NH Central Aggregate. Ed Haskell commented on the recently posted dates of possible blast. Haskell doesn't feel

that listing a series of dates is in the spirit of the Blasting Regulations, there should be date certain and rain dates posted. The Permit was signed but there should be targeted blast dates in the future.

A request to remove equipment that had once been donated to construct an ice rink at the town ball field was approved.

A letter from the American Legion requesting permission to sell Poppies, as part of the Poppy Program, was discussed. In the past Town committees members have been allowed to solicit on Town property. The Board members are grateful for all that veterans have done and currently active military members continue to do for the citizens. However, liability issues do not allow non-town related groups to conduct such activities on town property, while that town property is in operation.

A letter of regret will sent to the Legion commander.

Wade Reed asked if he had to request permission again this year to work on a section of Doe Town Road. Reed had been given permission last year to work in this area. The Board authorized Reed to continue the work this year.

The Selectmen's Office will be closed the week of April 25<sup>th</sup>.

A letter for Mr. Appleton Barrows was reviewed. Mr. Barrows owns property on Old North Groton Road, in the area that the highway department would like to place a culvert. The letter was approved to send.

No payment has been made by the prior owners on the property that is due for auction this year. It was determined to meet with an auctioneer and move forward with the process.

Personnel – At 8:37PM Under RSA 91-A:3,II(c) Selectmen Dan Kimble made a motion, which received a second from Mark Andrew, to enter into nonpublic session. Motion passed 3-0. At 9:09PM Mark Andrew made a motion, which received a second from Dan Kimble, to leave nonpublic session and return to public session. Motion passed 3-0

Ed Haskell made a motion, which received a second from Mark Andrew to seal the minutes as it may adversely affect the reputation of any person other than a member of the Board. Motion passed 3-0.

Intent to Cut for Maps 12-6015, 03-0101, 16-0705, were reviewed and signed.

Primex Property & Liability Program agreement was reviewed and signed.

Notice of NH-DOT approval of the Buffalo Road Bridge Bid Award was reviewed.

Pemi Baker Solid Waste District meeting minutes were available for review.

Rumney Fire Department report of the truck fire that involved loss of Town property was made available. The fire occurred in Wentworth. A copy of their report will be requested.

NHDES sent a report of the Resort Enterprise Public Water System.

Red List Bridge Report was made available for review.

**9:11 PM** New Business;  
Ed Haskell attended the Plymouth Ambulance quarterly meeting. Plymouth ambulance has responded to Rumney thirty-one times between January and March, 2016. He asked that Administrative Assistant, Joe Chivell, be the initial point of contact for administrative needs between Plymouth Ambulance and the Town of Rumney.

Mark Andrew reported that the retirement gathering for Bill Taffe went very well. Deb Thompson will be the new Director of Rumney EMS.

**9:30 PM** Ed Haskell made a motion, which received a second from Dan Kimble to adjourn the meeting. Motion passed 3-0

Sincerely submitted,

Joe Chivell  
Administrative Assistant  
Rumney, NH

Up Coming Events;

April 25 <sup>th</sup> – 29 <sup>th</sup>	Selectmen's Office Closed
May 2 <sup>nd</sup>	Selectmen's Meeting with Public Forum
May 4 <sup>th</sup>	Cemetery Trustee Meeting
May 11 <sup>th</sup>	Kelly Ayotte Office Hours
May 16 <sup>th</sup>	Selectmen's Meeting
May 19 <sup>th</sup>	Hazard Mitigation Meeting
May 30 <sup>th</sup>	Office Closed in recognition of Memorial Day