

**Town of Rumney
Board of Selectmen
March 21, 2016
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Selectmen's Meeting Minutes**

**Present: Select Board Members-Chairmen Ed Haskell, Dan Kimble, Mark Andrew
Administrative Assistant, Joe Chivell**

- 6:30PM** Call to order – Items that were reviewed and signed:
- Checks for payroll and accounts payable
 - Intent to Cut M13L0204-Marilyn Ashley-Sack
 - Intent to Cut M13L0214-Maxie Delaney
 - Timber Yield Tax M11L0108-Tobin Williams
 - 2016 MS-232
 - DAS Surplus Property Agreement
 - Highway Safety Grant for Rumney Police Department
 - Deputy Treasurer Appointment – Rita Wilkin

Dan Kimble made a motion to nominate Ed Haskell as Chairman of the Select Board. The motion received a second from Mark Andrew. Motion passed 2-0 with one abstention.

Selectmen liaison duties to the Town Department's were discussed and assigned as follows:

<u>Ed Haskell</u>	<u>Dan Kimble</u>	<u>Mark Andrew</u>
Fire Dept.	Highway Dept.	Planning Board
EMS	Town Office	Transfer Station
		Police Department

Roy Sabourn and Steve Tower, of Sabourn & Tower Surveying, Inc. met with the Board regarding a proposed septic design at River Brook RV Resort. Mr. Sabourn started the meeting by showing a map of the boundary line for the property. He described the location of the new building on the property, how it related to the boundary line, where the water line is located, and where the septic tie in runs. Mr. Sabourn explained there is currently a request for a boundary line adjustment pending review and approval before the Rumney Planning Board.

The septic design that is being asked to be approved would be a new system, would legitimize the system and shows the boundary line adjustment that is being requested.

As for the septic design, it met the approval of the Selectmen. There was discussion regarding the time line to follow, as far the submittal of the septic design to the State and the Planning Board, action on the boundary line

adjustment request. The Board agreed to sign the septic design, but the design will be held at the Town Office pending the action of the Planning Board.

7:15PM A review in the meeting minutes of the March 7, 2016 Selectmen's meeting resulting in Ed Haskell making a motion of accept the minutes as corrected. Mark Andrew seconded the motion. Motion passed 3-0.

7:25PM The following correspondence was reviewed by the Board;

- A letter from Jim & Linda Laprad thanking the Board for meeting with them regarding the class VI road issue to their property.
- Revised Septic Design from Horizons Engineering for the Johnson property. Revised design was reviewed and signed by the Board.
- Letter from NHDS reference inflatable "Bounce Houses" was reviewed. Copies were given to both Rumney Police and Rumney Fire Departments'.
- New Nodal Map from NH-DOT was available for review.
- Annual reports from Iberdrola Renewable were available for review. A copy will be forwarded to the Rumney Fire Department.
- A request from North County Council to meet with the Board was discussed. It was determined a meeting with NCC would be best served if planned for the early fall, prior to budget season. NCC will be notified of this decision.

8:00PM Administrative Assistant Report

- The final update to QuickBooks will be on March 29, 2016. Approved funding will be assigned to the proper account numbers. At the same time Emergency Management and Forest Fire accounts will be separated.
- HEB Engineers reported they opened the bid for the Buffalo Road Bridge project. The bids had been reviewed for completeness and reference checks will be completed this week. The Board requested that the Administrative Assistant ask for the list of references that had been used by the bidders and if they were relevant to this type of bridge replacement.
- The Board was reminded that the town audit will begin on April 4, 2016.
- A brief discussion concerning the need of a backup person to complete payroll, if the Administrative Assistant is out sick or on vacation. Follow up discussions will be needed.
- Equipment purchase requests for:
 - o Selectmen's Office - The Board authorized Administrative Assistant, Joe Chivell, to obtain the required three bids to purchase a replacement computer that is part of the approved operating budget.
 - o Request submitted by the Town Clerk / Tax Collector was tabled for two weeks

- Administrative Assistant, Joe Chivell, was authorized to obtain bank rates for the bond of the purchase of the new Highway Department dump truck.
- The Town's Safety Committee met on March 16, 2016. The centralized file system will start by requesting copies of all vehicle registrations, copies of driver's licenses of all drivers of town owned vehicles, and copies of current department rules and regulations, standard operating procedures, and by-laws. It was also noted that the school has not conducted any safety drills with either the police or fire department since the last safety meeting.
- The Board authorized Administrative Assistant, Joe Chivell, to attend a DRA mini course on April 20, 2016. This will require the closure of the Selectmen's Office for the day.
- A representative from St. Jean Auction would like to meet with the Board to explain the process they use to auction deeded property. An invitation with St. Jean will be made for April.
- BTLA has accepted and approved the withdrawal of appeal on the Fatherland Family Trust.
- The Board was made aware of town property loss. The loss occurred when a member of the Rumney Fire department's vehicle caught on fire. An itemized list of lost or damaged property had been requested of the Fire Chief by the Administrative Assistant. It was the feeling of the Board that since the loss occurred in the privately owned vehicle, the vehicle owner's insurance should cover the loss. The date, time, and location of the fire will be requested, along with an incident report and itemized list of property lost or damaged.
- The Town of Wentworth had called to check on the status of the perambulation between Rumney and Wentworth. The Board will look for an interested party to walk the town boundary line.

Sincerely submitted,

Joe Chivell
 Administrative Assistant
 Town of Rumney

Upcoming events

March 22, 2016 Planning Board/Selectmen Up-date with Town Council
 March 23, 2016 Hazard Mitigation Meeting
 March 29, 2016 Planning Board Meeting
 March 31, 2016 250th Old Home Day Meeting
 April 4, 2016 Selectmen's Meeting