

**Town of Rumney
Board of Selectmen
February 15, 2016
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Selectmen's Meeting Minutes**

**Present: Select Board Members-Chairmen Ed Haskell, Dan Kimble, Mark Andrew
Administrative Assistant, Joe Chivell**

6:30PM Call to order – Checks for payroll and accounts payable reviewed and signed. Intent to Cut parcel 13-02-11 signed, Intent to Excavate parcel 12-11-20-01-01 signed, Land Use Change warrant signed.

6:35PM 2016 Warrant Articles and Budget, as amended following the Public Budget Hearing, were reviewed and signed. Copies will be posted on the Town website, at the Town Office Building, Russell School, and the Rumney Post Office.

6:45PM A draft copy of a possible Special Events Ordinance had been forwarded to Town Council. Correspondence from Council was made available for the Board members' to review. Follow up on points within the returned correspondence will be completed by the administrative assistant and the town's attorney.

7:00PM Rumney Cemetery Trustees Kathy Sobetzer and Dwight Lyon were in attendance to discuss proposed changes to the Rumney Cemetery Rules and Regulations.

A copy of the proposed rules and regulation had been provided to the Board prior to this meeting. The primary areas addressed were:

- Creating a date certain for cleanup of cemetery lots.
 - o All Board members wanted to be assured that whoever is in charge of clean up has a clear understanding of the dates involved.
- Requirement of a marker on all burial sites.
 - o Selectmen Mark Andrew voiced a concern of those who may not be able to afford a marker. The Trustees reasoning for the requirement was there needs to be a physical tracking of where burials have taken place to avoid possible accidental double use of a burial site.
- Clarification of burial fees.
- Clarification of resident and non-resident costs/fees.

A Public Hearing on the Proposed Town of Rumney Cemetery Rules and Regulations will be held March 14th, 2016 7:00PM of the Town Office Building. A set of the proposed rules and regulations will be posted at the Town Office Building. A notice of the meeting will be posted on the Town website, in the Record Enterprise, and at the Town Office Building.

The Cemetery Trustees also offered the 2016 mowing bids specifications for review. The Cemetery and Town Properties mowing bid specifications will be jointly advertised. Specification advertisements will be posted on the Town website, at the Town Office Building, in the Record Enterprise and Penny Saver. All sealed bids received will be opened at the April 4th Board of Selectmen's meeting.

7:30PM The Presidential Primary had a very heavy turnout with a large number of new people signing up as first time voters. It came to the Boards attention that the scanner used by Supervisors of the Check List stopped working very early in the day following the Primaries. The scanner is used to update statistics to the State. There was a brief discussion about ways to direct the voters to assure they check into each required table. Changing the location of the stations, placing a more visible sign at each required station and lengthen the rope stands used to show the exiting walk way were topics discussed. It was suggested that Moderator, Jim Buttolph, and Town Clerk, Paulette Bowers, attend the next Selectmen's meeting to review the process.

8:00PM Mark Andrew, as Emergency Management Director, updated the Board on:

- The Rumney Baptist Church has agreed to allow the church's ministry center be used as an emergency shelter and/or EOC, if needed. A written MOU will be completed soon.
- Mark told the Board that he will be on vacation for a week starting February 20th. During that time Assistant Emergency Director, Joe Chivell, will be the point of contact. Emergency response department heads will be made aware.

8:15PM Administrative Assistance updates and Correspondence

- The water at the Town Office Building did freeze sometime between Friday afternoon, February 12th, and Monday morning, February 15th. It did start running again at about 5:45PM Monday evening, February 15th. Pipe insulation will be placed on the pipes in the furnace room and a better cover will be placed on the vented portion of the door leading into the furnace room.
- Minutes from the Public Budget Hearing and the Public Bond hearing were reviewed. A motion was made by Dan Kimble to accept both sets of minutes, as amended. The motion received a second from Mark Andrew. The motion passed 3-0
- The Board was advised that the New Hampshire Retirement System is conducting an audit of town employees. This includes employees that are active members, retired members, and non-participating members.
- Correspondence from US Census Bureau regarding upcoming 2016 Government Units Survey, in preparation of the 2017 Census.
- Correspondence from NH-DOT regarding NH Red Listed Bridges
- Correspondence from HEB Engineers, a copy of the advertisement for the Buffalo Road Bridge.

- Correspondence from Lakes Region Mutual, reminding the town that upon receipt of the yearly billing, payment is expected. The town has not received this year's bill at this time.

8:30PM Dan Kimble made a motion to adjourn the meeting. A second to the motion was made by Ed Haskell. Motion passed 3-0

Sincerely submitted,

Joe Chivell
Administrative Assistant
Town of Rumney

Up Coming dates;

Selectmen's meeting February 29, 2016
Selectmen's meeting March 7, 2016
Town Elections March 8, 2016
Town Meeting March 10, 2016