

**Town of Rumney
Board of Selectmen
December 21, 2015
www.rumneynh.org
Selectmen's Meeting Minutes**

**Present: Select Board Members-Chairmen Ed Haskell, Dan Kimble, Mark Andrew
Administrative Assistant, Joe Chivell**

6:30PM Call to order

Weekly payroll and accounts payable were reviewed and signed. Septic design (grease trap) for 556 Depot Street reviewed and signed. Intent to Cut at 1 Pasture Lane reviewed and signed. (Clarification from logger David Clay was obtained, existing driveway for 1 Pasture Lane will be used for access to log landing).

6:45PM Review meeting minutes – Minutes of the December 7, 2015 Selectmen's Meeting were reviewed. Ed Haskell made a motion, which received a second from Dan Kimble, to accept the meeting minutes as amended. Motion passed 3-0

7:00PM Police Department – Chief Miller and Officer Patten were invited to the Selectmen's meeting. The Board congratulated Office Patten on his successful completion of the New Hampshire Police Standards and Training Full-time Police Officer Academy. The academy is sixteen weeks long and includes academics, physical agility, driving, fire arms and defensive tactics training. Academy recruits are required to arrive each Monday and stay until classes ended on Friday.

Officer Patten will take part in a few weeks of Field Training now that he is back in Rumney. Upon completion he and Chief Miller will begin a set schedule providing police coverage to the town.

Chief Miller also reported that the Expedition required one unexpected mechanical repair, but he will still come in under budget for the year.

Chief Miller stated that a new part-time officer should be ready to start after the first of the year. He will take on the prosecution, as discussed during the budget process.

7:20PM 2015 Encumbrance Request – The items listed below were discussed and approved as listed;

Encumbrance:

- General Government Buildings – Account 4194.1-430: \$1,175.00 to complete the repairs and painting of the Town Office Building front door, Police Department's door, and furnace room door.

- Highway Department – Account 4311.1-886: \$15,000.00 to complete the gravel crushing and trucking
- Road Improvements – Account 4312: \$15,110.00 to complete the 2015 Buffalo Road repairs
- Landfill Closure/phase 2 – Account 4326: \$2311.00 to cover payment of work done during 2015
- Library Project – Account 4550.3: \$2,563.00 to complete work on exterior wall adjacent to the newly installed lift. ** amended at the 01/04/2016*

Listed below are funds to be labeled Deferred Revenue

- Groton Wind \$23,246.76
- Old Home Day \$3,241.06

Listed as a Non-Lapsing Warrant Article

- Cemetery Repairs - Account 4550.7: \$7,636.00

7:40PM Review and sign Yearly Service Contracts – Yearly service contracts with CNP, Town of Plymouth, and Jane Hubbard reviewed and signed by all three Board members. The draft service contract with JPPS was reviewed. Dan Kimble made a motion, which received a second from Mark Andrew to authorize Milton “Sonny” Ouellette to sign the agreement when received. Motion passed 3-0

8:00PM Administrative Assistance up-date

- The issue of updating the start time of the Monday night meeting was addressed by new posting of 6:30pm start time at the Town office, Rumney Post Office and on the Town of Rumney website.
- Town Safety Committee meeting overview:
 - All department heads were able to attend the December Safety Committee meeting, which was held at the Rumney Fire Department Depot Street location
 - No current issues were reported by Department Heads for their respective locations
 - A centralized personnel file system was reviewed by Administrative Assistant, Joe Chivell. A list of requirement will be forwarded to all department heads
 - Administrative Assistant, Joe Chivell, brought a concern to the Board’s attention regarding an issue discussed during the most current safety meeting. During the September safety meeting it was reported that fire drills and off campus evacuations had been conducted at the school, to that date no known Lockdown drills had been practiced. When asked during this safety meeting if the Lockdown drills had been practiced at the school, neither the fire chief nor the

police chief were aware of any, nor had they been invited to take part in any practice drills. Administrative Assistant Chivell recognizes that such drills should be arranged by the school. Chivell's concern is if an actual situation occurred requiring the Russell School to go into Lockdown it effects all Rumney town departments. Administrative Assistant Chivell asked if this could be addressed with the school either by Emergency Management or at the Hazard Mitigation meeting. Emergency Manager, Mark Andrew, will look into this.

- o The MD&A was offered for review. It was approved to be printed on letter head for signature
- o The HEB contract for the Buffalo Road Bridge replacement had been sent to Primex for their review. Primex returned the contract with a comment that it should also be reviewed by the town's legal counsel. The Board authorized the contract to be sent to attorney Waugh.
- o Additional information on the Buffalo Road Bridge project – the final design will not require easements from any of the abutters. A copy of the final design will be made into a display so that it may be displayed to the abutters, at any upcoming public hearings and on any of the upcoming voting days.
- o The Town of Ellsworth had sent a request to contract the Town of Rumney to provide winter maintenance on the Ellsworth part of Doe Town Road. With input from Rumney Road Agent, Frank Simpson, the Board determined it would not be viable for the Town of Rumney to provide the requested maintenance.
- o EMS/Fire/Transfer station contracts were discussed. It was brought to Administrative Assistant Chivell's attention that the Rumney fire chief had conducted required inspections for Dorchester. There is no provision to bill Dorchester for this additional service. The Board determined that if required inspections are being conducted by the fire chief, Dorchester's contract or 2016 should be amended to reflect a billable service charge for any such inspections.

8:30PM Other - New Business

It was discussed and determined by the Board that upon the need to change the ambulance run cards with Lakes Regional dispatch, it was to be reviewed by both the EMS Director and the fire chief. It is understood that the fire chief is the only person that can officially request changes, but the Board wants there to be a discussion between the director and chief during such changes. The administrative assistant will notify the fire chief and the director of this decision.

Tom Wallace had submitted a bill for an architectural design to address an issue with an exterior wall of the library. Also submitted was a request to encumber funds from the Library Addition Fund to complete the repairs. The Board had concerns that the funds raised and appropriated in Article 2 were specifically for the addition to the library which would allow it to be accessible

to the disabled. A copy of Article 2 from the Rumney Town Report was reviewed. The Board determined that using funds raised or authorized in Article 2 for any purposed other than “construction and furnishing an addition and alterations to the Byron G. Merrill Library to make it accessible to the disabled” would go against the article that was voted on at Town Meeting.

The library has enough in the current operating budget to pay for the architect’s bill. The funds to make repairs to the pre-existing building outside of the scope of Article 2, would need to be requested at next year’s Town Meeting by the Library Trustee’s. Any remaining funds from Article 2 were to go towards the pay down of the note that was taken out under the provisions of the Town Meeting vote.

The Board asked for further clarification of how the wall may or may not be involved with the addition of the new lift that was added. If information is available indicating the addition repairs are needed due to the addition of the lift, they would accept the request to encumber funds for the repair. If this repair is not related to the addition of the lift the Board feels any additional funding would need to be requested at Town Meeting.

At 9:10PM Dan Kimble made a motion, which received a second from Ed Haskell, to go into Non-public session as outline RSA 91-A:3, II(c). Motion Passed 3-0

At 9:40PM Dan Kimble made a motion, which received a second from Ed Haskell, to seal the non-public minutes. Motion passed 3-0. A motion made by Dan Kimble, which received a second by Ed Haskell, to leave non-public session and return to public session. Motion passed 3-0. No action required.

The Board determined that the Public Budget Hearing date would be February 1, 2016 at 6:30PM, with a snow date of February 4, 2016 at 6:30PM.

The date of town elections will be March 8, 2016 and Town Meeting will be March 10, 2016.

Discussion of possible summer projects involving connecting the water and sewer that is on the former Bagley property to the West Rumney Fire Station. Also discussed was demolition of the building on the former Bagley property.

10:00PM Dan Kimble made a motion, which received a second from Mark Andrew, to adjourn the meeting. Motion passed 3-0

Sincerely submitted,

Joe Chivell
Administrative Assistant

Rumney Board of Selectmen