

Town of Rumney

Board of Selectmen

November 2, 2015

www.rumneynh.org

Selectmen's Meeting Minutes

Present: Select Board Members-Chairmen Ed Haskell,
Dan Kimble Administrative Assistant, Joe Chivell

6:00 Call to order

Items for signature and review; Payroll and accounts payable. October fire chief report, year to date department expenditures, correspondence for NHDES regarding; P. Coursey property, W.Reed wetlands, J. Trohano wetlands, J. Keyes septic, B. Joziatis septic, L. Boak septic.

A septic design for M. Johnson had been submitted for town approval, this was postponed due to errors in the headings of accompanying documents.

Review of 2015-2016 heating oil proposals. Ed Haskell made a motion, which received a second from Dan Kimble, to award the heating oil bid to Yeaton Oil. Motion passed 2-0

6:30 Budget review process

Budget advisory members present; T. Lewis, M. Andrew, I. Dewever, B. Berti, R. Daniels
Planning Board — Presenter Diana Kendell

- Clerical slight increase
- Newspaper notice slight increase for required public hearings
- Line added to allow for a telephone line, this expense to be shared with Emergency Management and the Office of the Selectmen
- New line for "Legal" has been added to cover a revised subdivision regulation

6:45 Other Business/Public Forum

The Board was asked if the vacant position of Selectmen, due to the resignation of Cheryl Lewis, would be filled prior to the March 2016 election. Board members replied the vacancy would be filled within forty-five days. The appointment to fill the vacancy will cover the time from appointment to the March 2016 elections.

Rachel Anderson had inquired about a Christmas tree for the town common. She hopes to have a Christmas tree lighting December 6, 2015, to include refreshments. The Board asked Bob Berti if he would be willing to donate a tree for this event. Mr. Berti stated he would arrange for a Christmas tree to be delivered to the common.

Kay Bailey and Janice Thompson requested to speak to the Select Board regarding an issue at Highland North Cemetery. They had spoken with Cemetery Trustee, Kathy

Sobetzer, but wanted to make sure the Board of Selectmen knew about this issue. Mrs. Bailey reported that, for the second year in a row, artificial flowers and the holders they were in, had been removed from her family's grave site. She thinks the maintenance worker removed her property from the family site. She feels this goes against policy for the cemetery. Mrs. Bailey provided the Board with pictures of the family grave site along with screen shots of text messages shared with Kathy Sobetzer.

The Board members asked to have a couple of weeks to look into the matter. Kay Bailey and Janice Thompson agreed to this.

7:15 Budget review resumed

Fire Department — Presenter Terry French, Fire Commissioner

- Code enforcement increased by \$500.00 to cover inspections of events, businesses, apartment buildings, gas, oil and wood stove installations, and insurance company inspections. Asked, if there is any off setting revenue for this? Answer; no.
- Fire Fighter Detail was level funded and shown to be 100% off set by revenue. A brief discussion ensued regarding the billing rate for details. Currently, details are billed at the rate of pay paid to the fire fighter. Doing so, the town loses money. A detail rate to include all costs to the town needs to be developed by the Fire Commissioners.
- Fire Chief Stipend increased \$1,800.00. Explanation-catching up from previous years of no or low pay increases and more hours per week being worked. Asked if this is in addition to code enforcement pay, and pay for calls? Answer; Yes, it is.
- Training increased by \$2,500.00. Explanation-increase of Firefighter-one training and paying for physicals. Asked if persons sent to Firefighter-one training are required to sign training agreement, like the police department, to insure they stay on with Rumney for a period of time? Answer; No, not at this time.
- Lake Region Dispatch increased \$170.00
- Office supplies increased \$250.00, now the fire department has clerical help, supplies are not purchased by the town office.
- Pager/Repair & maintenance increased \$350.00, vendor costs have increased
- Water supply increased \$500.00.
- Explorer Program decreased by \$400.00, funded by outside source.
- Added budget line "Medical exams" to cover physicals if required prior to attending training.

Fire Department — Forest fire

- Forest Fire Warden Permit Fees increased \$150.00
- Fuel increased \$25.00
- Vehicle repair & maintenance decreased \$99.00

Fire Department Building

- Heating increased \$1,500.00, plans to heat West Rumney Fire Station
- Building maintenance/repair increased \$800.00; the major project is to replace

lights in the Depot Street Fire Station. The Commissioners and Chief Coursey report that the building is in good shape.

Fire Department proposed warrant article - Cost related to paving the skirt and parking lot of the Depot Street Fire Station.

Emergency Management — Presenter Mark Andrew

- Training increased \$45.00, projected for training at Russell School
- Office supplies increased \$190.00 to cover printing cartage, materials printed at Staples, antivirus for computer
- Repairs and Maintenance increased \$125.00, radio battery replacement
- New Equipment increased for, up to, \$1900.00 which receives a 50% grant reimbursement. Items discussed; easel to hold maps, laptop and accessories, flat screen to be used in the EOC, telephone to be used in the EOC
- A new line "Shelter Supplies" primarily water, to be used if a warming shelter is placed into operation.

A discussion was started concerning stipends. The primary focus of this discussion was; when should a position that is paid by a stipend become an hourly paid position. An hourly position can be better tracked and hours worked should be justified. This was a round table discussion, with no action resulting. More time will be put into the idea of defining - stipend vs. hourly paid position(s).

8:30 Other business

There was a discussion regarding the appointment to fill the Select Board vacancy. Selectmen Haskell and Kimble asked Mark Andrew to speak with them regarding the vacancy. Following this discussion Dan Kimble made a motion, which received a second from Ed Haskell, to appoint Mark Andrew to the vacant position on the Rumney Select Board. This appointment starts upon being sworn in by the Town Clerk, and ends after the election for the position in March 2016. Motion passed 2-0.

Select Board member duties were discussed. Ed Haskell will take over as liaison to the police department and Mark Andrew will take over as liaison to the planning board.

Administrative assistant, Joe Chivell, asked to speak about how outside municipalities were billed for EMS services. After a brief discussion it was determined that next year any contract offering EMS service's to an outside municipality would be based on; a annual flat rate, and an additional billing based on a two hour minimum, per EMS provider on the call, at a rate determined by finding the average of all EMS stipend rates.

Administrative assistant, Joe Chivell, shared a list of stipend rates paid to select board members in surrounding towns and towns of like size. The Rumney Select Board stipends are less than Town of Rumney Selectmen's Meeting Minutes November 2, 2015 Approved November 16, 2015

all others in the area. A brief discussion followed regarding the possible increase of current selectmens' stipend. No proposed rate finalized, more discussions will follow.

The topic of space needed in the town office was re-opened. It was determined by all that more space is needed to adequately house all departments. It is felt that the adding on to the west end of the current town office is the most feasible action to take. More discussion will follow.

10:15 Motion to adjourn

At 10:15 Ed Haskell made a motion, which received a second from Dan Kimble, to adjourn. Motion passed 2-0

Sincerely submitted,

Joe Chivell
Administrative Assistant
Rumney Board of
Selectmen