

TOWN OF RUMNEY  
SELECTMEN'S MEETING  
MINUTES  
APRIL 7, 2014

Selectmen: Cheryl Lewis, Ed Haskell, Dan Kimble  
Administrative Assistant: Anne Dow  
Clerk: Diana Kindell

Chairman Ed Haskell opened the meeting at 7:06 pm.

**Residents' Forum:** Janice Mulherin appeared before the Board with information on a program being presented by the Conservation Commission. A Land Protection Workshop will be held on May 3, 2014 at the Russell School from 8:30 am to noon, co-sponsored with the Pemi-Baker Land Trust. Speakers include Brian Hotz, Society for the Protection of New Hampshire Forests; Jasen Stock, N.H. Timberland Owners Association; Betty Jo Taffe of Pemi-Baker Land Trust; Don Winsor a N.H. Forester speaking about the easement process. This program is open to the public and will explain what an easement is, current use and land gifting.

Janice requested cones be placed at the entrance of the Jim Darling Conservation property on Route 25 to prevent vehicle access until the ground dries out. This request will be relayed to the Highway Department.

Janice thanked the Board and the Fire Department for dropping the truck swap between the Highway and Fire Depts. She heard nothing of it at town meeting and felt it was a dead issue. Ed Haskell explained that the issue is not dead. However, there will be a public hearing later in the year for input prior to that taking place.

Cheryl suggested the Conservation Committee update their web site and put their minutes on line. Janice will follow up with that.

**Highway Dept.:** It was questioned if specs had been faxed out for bids on the new town truck. The specs have been faxed out, but there have been no responses yet.

Frank Simpson is not sure what the problem is with the big highway truck. They will not be doing any repairs until the exact problem can be determined.

Bids provided as part of last year's overhead door project on the town shed were reviewed. One door still needs to be replaced. A bid from Randy Latulippe of \$6200 to remove, enlarge the opening and install a new door was accepted for the final phase of this project.

**Tax Deeding:** Linda Whitcomb, Tax Collector updated the Board on the status of 2011 tax payments still due and progress she has made in collecting them. The dead line is nearing for deeding properties.

**Administrative:**

**Insurance: Health Trust** - Health insurance rates for 2014 has gone down by .3%, \$4,900 under budget. **Primex** – Per the Selectmen's request, Anne inquired about the Firemen's Association using volunteer waivers instead of getting a general liability policy but Primex said they are not recommended because they do not usually hold up in court.

**N.E. Salem/Hunter School:** There is a 20 year PILT agreement in place with Hunter School/NE Salem which has not been kept up with. A representative from the school called to report a payment will be forthcoming and hopefully clear up all monies due the town.

**Audit:** The audit was completed with no problems. The current software the Town is using for bookkeeping is not a municipal-based program, and there are some reports that cannot be generated or are limited in content. In their summary, the auditors will be recommending the Town look into a more municipal-based software program.

**Code of Ethics Policy:** As a reminder to all town employees, the Code of Ethics policy has been distributed to all departments for employees to read and sign.

**Website Policy:** As website updating and usage has been discussed, Anne checked with other towns and all have one person responsible for this process. An amendment to the Computer Policy will be created to address this.

**CNP:** Letters received by local businesses and apartment owners requesting income/expense information are not a mandatory portion of the assessing practice. Providing this information is voluntary.

A meeting with a DRA auditor and Phil Bodwell, CNP representative will be set up to review the assessing process that CNP uses within the town. Ed Haskell requested an 8:00 am meeting on April 21. Anne will arrange that.

**Cartographics:** A contract to continue updating the town maps was signed by the Board.

**Dept. Head Meetings:** A discussion was held on having the department heads attend meetings to update the Board on what is happening within the different departments. The Board decided to start having different Dept. Heads attend the second meeting of the month.

**Server bids:** Bids have been received from Certified Computer Solutions (\$8340) and Onsite Computer Service (\$6041) to replace the computer server at the town office. Certified Computer Solutions currently services the town's unit and presented the more inclusive bid. They are familiar with the municipal programs and are very dependable for servicing when problems arise. Cheryl made a motion to accept the bid by Certified, Ed seconded and all agreed.

**Beckett School:** Beckett School in Plymouth approached the town about using the ball field on Quincy Road for Lacrosse practice and games. As there are baseball teams in Rumney that utilize and maintain the field, the Board felt it should remain for town use. Anne will reply to Beckett and suggest alternative sites within Plymouth.

**Health Officer:** As a follow up to last meeting – it was determined Becky Bordonaro is Deputy Health Officer of record for the town. She did the requested inspection at Beckett House in Rumney.

**Pemi-Baker Waste:** The town representatives to this committee will remain as Sonny Ouellette and Bob Berti as alternate.

**Mowing Bids:** Specs have been prepared for mowing the town properties. An ad for bids will be placed in the paper for two weeks. Bids will be due on May 5, 2014 and opened at the Selectmen's meeting that night.

**Non-Public Session:** At 9:00 pm Ed Haskell made a motion to go into non-public session per RSA91-A:3,II(e), seconded by Cheryl Lewis and agreed to by all. The Board remained in non-public session for additional issues under RSA91-A:3,II(a). At 9:53 pm Dan made a motion to leave non-public session, seconded by Ed Haskell and agreed to.

**Common Café-Liquor Commission:** An additional letter was composed to the NH State Liquor Commission stating the town did understand that food and alcohol would be served on the deck of the Café.

**Personnel Policies:** Anne is working to finish the policy for the attorney's review. The Board had to determine the status of three employees as to the exempt or non-exempt status for overtime. After reviewing the State and Federal Labor laws, all three in question were non-exempt – the Police Chief, the Administrative Assistant and the Highway Supervisor.

**Signed:** Timber Tax Warrant 2013-2014 IX; Contracts – Cartographics; Oaths of Office – Mark Andrew, Trustee of Trust Funds; Linda Kimble, Cemetery Trustee; Ken Weinig, Advisory Committee – Lake area; Tax Agreement; 2014 MS-232; Abatement – J. Brunelle; Pemi-Baker Solid Waste District Representatives.

**Upcoming:** 4/21 Selectmen's Meeting  
4/28 No Meeting  
4/29 Planning Board Meeting

**Ongoing:** Blasting Regulations  
Personnel Policies  
Disaster Recovery Plan  
Technology Plan

The meeting adjourned at 10:30 pm.

Respectfully submitted,

Diana Kindell  
Clerk