

TOWN OF RUMNEY  
[www.rumneynh.org](http://www.rumneynh.org)  
SELECTMEN'S MEETING  
MINUTES  
10/5/09

Selectmen Present: Mark Andrew, John Fucci, Janice Mulherin  
Administrative Assistant: Anne Dow  
Secretary: Janet Sherburne  
The meeting was opened at 7:00 pm.

**Minutes:** The minutes of 09-21-09 were approved.

**Privilege of the Floor:** James Buttolph expressed his interest in the budget process to help facilitate the process and try to avoid what happened last year at town meeting. Jerry Thibodeau asked what the town can do if state revenues are significantly decreased. The board explained the town would have to review the budget and see if cuts could be made or if more money should be raised. The question was asked as to when the budget would be available for the public to look at. Mark Andrew explained the budget process and the final draft budget would not be available until December or January. Draft copies of budgets submitted by departments could be provided as the process starts.

**Transfer Station Office Update:** The inside of the building is almost complete; some electrical work still needs to be completed. The building should be stained before winter. The oil tank has been drained and will be moved when time allows.

**Department Head Meeting:** The board met with Department Heads to discuss several items:

2009 Budget – All were reminded that the amount budgeted for fuel was not to be used for anything other than fuel. The board explained that the town may experience a cash flow issue in the fourth quarter of the year because the property tax bills will not be due until January 2010. Department Heads were asked to watch expenses and let the board know before purchasing any large/expensive items.

2010 Budget – Department Heads were asked to start with a zero dollar budget and build the budget carefully and thoroughly, prepared with detail. Departments need to work on maintaining the same level and quality of services and try to not add new items.

Capital Purchases – The Trustees of Trust Funds have asked that each department submit any needs for capital purchases for the next 5-10 years. They need this information for investment planning.

Inventory of Property – Each Department was asked to provide an inventory of all property/equipment so the town has an accurate picture of town assets.

Employee Evaluations – Employee evaluations need to be done in each department. This information will be forthcoming.

H1N1 Flu – Department Heads were advised to think ahead about the possibility of employee absenteeism during the flu season.

Comments: Tom Wallace asked about the possibility of establishing a capital reserve fund for the Library to be used to for Handicap Accessibility. The Trustees are concerned that this could become a problem in the future. The board suggested that the Trustees get cost estimates and this matter can be discussed during the budget process.

**Guard Rail Bids:** Road Agent, Frank Simpson was present for the opening of guard rail bids. Two sealed bids were received. One from CWS Fence & Guardrail for \$11,913.75 and one from BII Fence & Guardrail for \$10,685.00. The bids were reviewed and discussed. Frank explained that BII has viewed the site and is within the budgeted amount of \$10,800. After discussion, a motion was made and seconded to accept the bid from BII

in the amount of \$10,685.00. The board voted unanimously to award the bid to BII. A certificate of insurance will be requested from BII before any work begins.

**Picnic Table-Jim Darling Natural Area:** Someone has offered to donate a picnic table to the area. The board will accept this offer but would like to wait until spring. The porta-potty will be removed from the area for the winter months.

**Trick-or-Treat:** Hours will be from 5-8pm on Saturday, October 31<sup>st</sup>.

**Liberty Tree Memorial Request:** A research organization from Keene would like to offer a Liberty Elm to the Town of Rumney. The town would have to provide shipping for the tree. The board discussed this and will pass the offer on to the Russell School.

#### **ADMINISTRATIVE:**

**Bailey Driveway 04-01-20:** There are some concerns and issues with the driveway permit application. The Planning Board sent a letter to the property owner today regarding the concerns. John Bagley, Planning Board, will meet with the person doing the road work on Wednesday to discuss what the town expects will be done.

**BMSI Support 2010:** Anne explained to the board that BMSI (tax program) will still need to be used and accessed for the next year or two. The program contains all of the property history that the new Avitar program does not have. Anne recommends purchasing the technical support for 2010 and the board agreed.

**Comstar:** Bill Taffe and Anne Dow met with the representative from Comstar to discuss the billing program and what the company will provide. The fee to Comstar is only 10% of money collected by the town.

**Privilege of the Floor:** Jerry Thibodeau asked the board to explain the difference between the services provided by the Rumney EMS and the Plymouth Ambulance. Mark provided an explanation.

**Upcoming:** The town office will be closed October 12<sup>th</sup> and there will be no selectmen's meeting.

**Signed:** Checks; Temporary Alternate Light Duty Policy; Veterans Credit Updates

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Janet C. Sherburne

Secretary

