

TOWN OF RUMNEY  
PLANNING BOARD MEETING  
MINUTES  
AUGUST 25, 2015

Present: Jerry Thibodeau, David Coursey, Steve Weber, David Saad, Brian Flynn, Dan Kimble acting as Selectmen's liaison, alternate Ken Weinig sitting for Carl Spring and alternate Tom Ambrose.

Clerk: Diana Kindell

Absent: Carl Spring

Chairman Jerry Thibodeau opened the meeting at 7:00 pm with the Pledge of Allegiance.

**Minutes:** The minutes of July 28<sup>th</sup> were approved with corrections.

**Update:** The Clerk stated she had met with the person with the right-to-know request. He has reviewed the file he requested and received several copies from that file. There has been no further contact.

Dan updated the Board on this person's contact and request from the Selectmen's office.

Dave C., speaking as Fire Chief, updated the Board on this same person's request submitted to the Fire Marshall's office.

All are being dealt with in a timely manner.

**Meetings:** Members unexcused absences from meetings were discussed.

**CIP - EMS** Bill Taffe, EMS director, met with the Board to present the upcoming needs for that department. EMS does have two Capital Reserve accounts - one for vehicle and one for equipment. There was no money added to either account this year.

The present ambulance has a 10-year life span from now and the town would be looking at \$75,000-\$100,000 to replace it with a new unit. The present ambulance was purchased used. Equipment on the ambulance - the cardiac monitor has 5-years left and would cost \$25,000 to replace. At the same time the ambulance is replaced, a new cot would need to be purchased at a cost of \$6,000. This would be just a standard cot - a power cot, which adjusts up and down requiring no lifting of heavy people, would cost \$20,000.

Radios - the mobile unit in the ambulance has another 10-years and should be replaced when a new ambulance is purchased. The cost is \$5,300. Portable radios, which the department has 5, have a replacement cost of \$2,700. The present units are out dated at this time. It was suggested they look at purchasing some in the next budget year.

As response time is essential to saving lives the state is reviewing having EMS access injured people in a more timely fashion during terror situations. For EMS personnel to access wounded within a closer proximity to a situation, ballistic vests, helmets and eye protection will be necessary. When the state institutes this mandate, a grant should be available (5 - 10 years out). To outfit one responder would cost \$1,000 (\$500 for a vest, \$350 for a helmet and \$200 for proper eye protection). Bill feels four people should be trained and outfitted for these calls.

**Emergency Management** - Mark Andrew, Director of Em. Mgmt. explained to the Board there are two plans that make up Emergency Management. One of these is hazardous mitigation which must be updated every 5 years at a cost of \$6,000. Grants cover 50% of this cost and the hours put into the planning process counts towards the town's 50%. The town has not had to pay out any monies toward creating the Town's Emergency Management Plan. The next update due is in 2016. The grant monies have been approved for this but have not been released.

The second portion of the plan is the operations plan which cost \$8000 to update. This as well is covered by a grant and no cash outlay has been made for this process. The town office building is the center of operations, but is lacking some of the necessary features to operate during a disaster - such as a generator to provide power during an outage.

The generator at the school belongs to the town and when the school addition passes, a new generator will be purchased to operate the entire school building. The town generator will be moved and situated between the town office building and the fire station. The cost of moving this, including wiring upgrades to both buildings is \$20,000. An additional \$8,000 is needed to purchase a propane tank and have it buried in the ground. A grant will provide 50/50 funding for this project.

Other items needed would be an upgrade to the phones in the town office as they presently do not work during a power outage. A monitor (tv) should also be wall mounted to monitor river gauges and storm changes. An outdated laptop computer should be looked at replacing during the upcoming budget year - cost unknown at this time.

Portable radios - the department has two with multi capabilities. He is looking to replace one in 2020 and the second one in 2025 at a cost of \$2,500. They have a 10-year life span, but the minimal usage they receive prolongs their life.

**Town Clerk/Tax Collector** - Paulette Bauers spoke to the Board regarding the needs for that office. A fire-proof safe would be needed within 5 years at a cost of \$2500. She spoke of the condition of the present safes and recommended a fire proof vault. Digitizing records was also discussed and the need to retain the original copies if this was to be done. Paulette will check into the issues and get further information.

Only one computer in the office is town owned and she felt it was 5 years old and would cost \$1800 to replace. That will be checked out as a new computer was purchased for that office in the last couple of years. The remaining computers and printer are state owned for vital records and motor vehicle usage.

**Administrative** - Dan Kimble presented the needs for the Selectmen's office. The server for the town computers has a 10-year life span and was replaced in 2014. The unit should be replaced in 2014 and again in 2034 at a replacement cost of \$10,000. Computers need to be check for replacement in that office.

The town copier is due for replacement either at a purchase price of \$3895 or lease options (36 months for a total of \$4500, 48 months at \$4700 and 60 months at \$5000). The lease option includes all toner and maintenance.

A replacement phone system should be looked into as this system does not work without power because of the transfer capabilities within this system.

A rebuild of the entire office building was discussed for 2025 with a price of \$500,000. Nothing will be done with this building until after the school renovation issue is resolved.

The Historical Society (town owned building) does need work such as windows replaced, insulated, a new roof and floor with an estimated cost in the range of \$100,000 - \$300,000.

**Transfer Station** - Sonny Ouellette had obtained quotes for staining the recycling shed and doing some repairs (\$900), building a swap shop (\$6500) and for purchasing a new power unit for the compactor (\$4,800).

In September a work meeting will be held on September 8<sup>th</sup> and the regular meeting will be September 29<sup>th</sup>. Work will continue on redoing the subdivision regulations.

The meeting adjourned at 9:25 pm.

Respectfully submitted,

Diana Kindell  
Clerk